

INDICATIVE ANNUAL PROCUREMENT PLAN for FY 2025

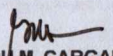
Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. SUPPLIES AND MATERIALS													
50203010	Common Office Supplies	All Unit	NO	Agency to Agency/ Shopping	January-December				Corporate Budget	150,000.00	150,000.00	-	Inks, Bondpaper, Fastener, Folder, Paper clips, staple wire, ballpen, pencil etc.
50203010	Common Janitorial Supplies	Admin Unit	NO	Shopping	January-December				Corporate Budget	50,000.00	50,000.00	-	Alcohol, Dishwashing liquid, Disinfectant, Detergent Powder, Glass Cleaner, Bleach, Hand Soap, Yiolet Deodorizer, Toilet Bowl Cleaner, Insecticide, Broom, Garbage Bag, Rags, etc.
50203020	Accountable Forms	Admin Unit	NO	Agency to Agency	January-December				Corporate Budget	100,000.00	100,000.00	-	Official Receipt and Checks
50203030	Printed Office Forms	Admin Unit	NO	Small Value Procurement	January-December				Corporate Budget	120,000.00	120,000.00	-	Statement of Account and various office forms needed in day to day operation of LWD
50203090	Fuel, Oil and Lubricants	Engineering/Production Unit	NO	Direct Contracting	January-December				Corporate Budget	220,000.00	220,000.00	-	Fuel for service vehicle
50209010-5	Fuel for Power Production	Production Unit	NO	Direct Contracting	January-December				Corporate Budget	200,000.00	200,000.00	-	Diesel for Gen Sets at Pump Stations
50203130	Chemicals and Filtering Supplies	Production Unit	NO	Small Value Procurement	January-December				Corporate Budget	400,000.00	400,000.00	-	Chlorine granules and Chlorine Reagent
5-02-03-210	Semi-Expendable Machinery and Equipment	All Unit	NO	Small Value Procurement	January-December				Corporate Budget	250,000.00	250,000.00	-	Machinery & Equipment below P50,000
5-02-03-210	Semi-Expendable- ICT Equipment	All Unit	NO	Small Value Procurement	January-December				Corporate Budget	150,000.00	150,000.00	-	ICT equipment below P50,000 (Desktop Computer, Cellphone, Printer, External Hard Drive etc.)
5-02-03-210	Semi-Expendable- Office Equipment	All Unit	NO	Small Value Procurement	January-December				Corporate Budget	50,000.00	50,000.00	-	Office Equipment below P50,000
5-02-03-210	Semi-Expendable- Other Machinery & Equipment	All Unit	NO	Small Value Procurement	January-December				Corporate Budget	50,000.00	50,000.00	-	Other Machinery & Equipment below P50,000
5-02-03-220	Semi-Expendable Furnitures and Fixtures	All Unit	NO	Small Value Procurement	January-December				Corporate Budget	80,000.00	80,000.00	-	Furniture & Fixtures below P50,000
5-02-03-270-1	Water Meters	Engineering Unit	NO	Competitive Bidding	January-December				Corporate Budget	1,100,000.00	1,100,000.00	-	Procurement of 1,000 pcs. of Water Meters
5-02-03-270-2	Supplies & Materials for Systems Operation Expenses-Service Connection	Engineering Unit	NO	Competitive Bidding	January-December				Corporate Budget	750,000.00	750,000.00	-	Procurement of various service connection materials
5-02-03-270-3	Supplies & Materials for Systems Operation Expenses-Transmissions	Engineering Unit	NO	Competitive Bidding	January-December				Corporate Budget	450,000.00	450,000.00	-	Procurement of transmissions materials
5-02-03-990	Other Supplies and Materials	All Unit	NO	Shopping	January-December				Corporate Budget	150,000.00	150,000.00	-	Various other supplies and materials (sand, cement etc.)
B. UTILITIES													
50204020	Electricity Expense	Admin Unit	NO	Direct Contracting	January-December				Corporate Budget	150,000.00	150,000.00	-	Electricity Expenses of LWD Office
5-02-09-010-7	Electricity Expense- Pump Stations	Production Unit	NO	Direct Contracting	January-December				Corporate Budget	2,000,000.00	2,000,000.00	-	Electricity Expenses of Pump Stations
C. COMMUNICATION													

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5-02-05-020	Telephone Expenses	Admin Unit	NO	Direct Contracting	January-December				Corporate Budget	60,000.00	60,000.00	-	LWD phone bills and load for GSM
5-02-05-030	Internet Subscription	Admin Unit	NO	Direct Contracting	January-December				Corporate Budget	24,000.00	24,000.00	-	Internet Subscription of LWD
D. WATER TREATMENT										-			
5-02-09-010-08	Bacteriological test	Production Unit	NO	Direct Contracting	January-December				Corporate Budget	50,000.00	50,000.00	-	Monthly Bacteriological Test
5-02-09-010-08	Physical/Chemical Test	Production Unit	NO	Direct Contracting	May				Corporate Budget	12,500.00	12,500.00	-	Annual Physical/Chemical Test
E. PROFESSIONAL/GENERAL SERVICES													
5-02-11-010	Legal Services	Admin Unit	NO	Direct Contracting	January-December				Corporate Budget	25,000.00	25,000.00	-	Notarial Fee of LWD Documents
5-02-11-020	Auditing Services	Finance Unit	NO	Agency to Agency	January-December				Corporate Budget	230,000.00	230,000.00	-	Auditingl Services for LWD
5-02-11-030	Consultancy Services	Admin Unit	NO	Small Value Procurement	January-December				Corporate Budget	60,000.00	60,000.00	-	Consultancy services for ISO Certification
5-02-12-030	Security Services	Admin Unit	NO	Small Value Procurement	January-December				Corporate Budget	400,000.00	400,000.00	-	Security Services of LWD
F. REPAIR AND MAINTENANCE													
5-02-13-030	Infrastructure Assets	Engineering Unit	NO	Small Value Procurement	January-December				Corporate Budget	150,000.00	150,000.00	-	Repairs and Maintenance of various Infrastructure Assets
5-02-13-030-9	Infrastrucure-Transmission & Distribution Mains.	Engineering Unit	NO	Small Value Procurement	January-December				Corporate Budget	250,000.00	250,000.00	-	Repairs and Maintenance Transmissions & Distributions
5-02-13-040-1	Office Building	Engineering Unit	NO	Small Value Procurement	January-December				Corporate Budget	75,000.00	75,000.00	-	Repairs and Maint of LWD Office Building
5-02-13-040-2	Other Structures	Engineering Unit	NO	Small Value Procurement	January-December				Corporate Budget	92,255.00	100,000.00	-	Repairs and Maint. of LWD Other Structures, Repainting of worn out paints of Pump Stations
5-02-13-050-1	Machinery & Equipment- Machinery	Engineering Unit	NO	Small Value Procurement	January-December				Corporate Budget	200,000.00	200,000.00	-	Repairs and Maintenance of Machineries & Eqpt.
5-02-13-050-2	Office Equipment	All Unit	NO	Small Value Procurement	January-December				Corporate Budget	40,000.00	40,000.00		Repairs and Maintenance of Office Equipments
5-02-13-050-3	Information & Communication Technology Eqpt.	All Unit	NO	Small Value Procurement	January-December				Corporate Budget	50,000.00	50,000.00		Repairs and Maintenance of ICT Equipment
5-02-13-050-99	Other Machinery & Equipment	Engineering Unit	NO	Small Value Procurement	January-December				Corporate Budget	40,000.00	40,000.00		Repairs and Maintenance of Other Machinery & Equipment
5-02-13-060	Transportation Equipment	Engineering Unit	NO	Small Value Procurement	January-December				Corporate Budget	110,000.00	110,000.00	-	Repair & Maintenance of motor vehicles of LWD
5-02-13-070	Furnitures & Fixtures	Admin Unit	NO	Small Value Procurement	January-December				Corporate Budget	10,000.00	10,000.00	-	Repair & Maintenance of LWD's Furnitures & Fixtures
5-02-13-210	Semi-Expendable Machinery and Equipment	All Unit	NO	Small Value Procurement	January-December				Corporate Budget	100,000.00	100,000.00	-	Repair & Maintenance of Semi Expendable Machinery & Eqpt.
5-03-13-220	Semi-Expendable Furniture, Fixtures and Books	All Unit	NO	Small Value Procurement	January-December				Corporate Budget	30,000.00	30,000.00	-	Repair & Maintenance of Semi Expendable Furniture, Fixtures & Books
G. ADVERTISING													
5-02-99-010	Advertising	Admin. Unit	NO	Small Value Procurement	October				Corporate Budget	70,000.00	70,000.00	-	Printing of Calendars for concessionaires

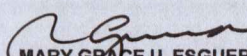
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5-02-99-010	General Assembly	Admin. Unit	NO	Small Value Procurement	November-December				Corporate Budget	200,000.00	200,000.00	-	General Assembly for active concessionaires "Balik Tangkilik Program"
H. TRAVELING EXPENSES													
5-02-01-010	Travelling Expenses-Local	All Unit	NO	Small Value Procurement	January-December				Corporate Budget	650,000.00	650,000.00	-	Travelling Expenses-Local
5-02-01-020	Travelling Expenses-Foreign	All Unit	NO	Small Value Procurement	January-December				Corporate Budget	100,000.00	100,000.00	-	Travelling Expenses-Foreign
I. TRAINING EXPENSES													
5-02-02-010	Training Expenses	Admin Unit	NO	Small Value Procurement	January-December				Corporate Budget	600,000.00	600,000.00	-	Training expenses of LWD Employees (Conventions, Seminars/Trainings)
J. EXTRAORDINARY AND MISCELLANOUS EXPENSES													
5-02-03-010	Extraordinary & Misc. Expenses	Admin Unit	NO	Small Value Procurement	January-December				Corporate Budget	100,000.00	100,000.00	-	Extraordinary & Misc. Expenses
K. POSTAGE AND COURIER													
5-02-05-010	Postage and Courier Services	Admin & Finance	NO	Direct Contracting	January-December				Corporate Budget	6,000.00	6,000.00	-	Postage/delivery of official documents/records
L. REPRESENTATION										-			
5-02-99-030	Representation Expenses	All unit	NO	Shopping	January-December				Corporate Budget	250,000.00	250,000.00	-	Expenses for official meetings/conferences/webinars.
M. RENT													
5-02-99-050	Rent Expenses	Admin Unit	NO	Direct Contracting	January-December				Corporate Budget	48,000.00	48,000.00	-	Rental of lot at San Cristobal PS
N. MEMBERSHIP DUES AND CONTRIBUTIONS													
5-02-99-060	Membership dues and contributions to organizations.	Admin Unit	NO	Agency to Agency	January-December				Corporate Budget	30,000.00	30,000.00	-	Membership dues/contributions to recognized organizations
O. SUBSCRIPTIONS													
50299070	GIS subscription	Engineering Unit	NO		January-December				Corporate Budget	144,000.00	144,000.00		GIS monthly subscription
	Mini SCADA monthly subscription	Engineering Unit	NO		January-December				Corporate Budget	108,000.00	108,000.00		Mini SCADA monthly subscription
P. TAXES, INSURANCE PREMIUMS AND FIDELITY BOND PREMIUMS													
5-02-15-010	Taxes, Duties & Licenses	Finance	NO	Agency to Agency	January-December				Corporate Budget	480,000.00	480,000.00	-	Franchise Tax on water sales
5-02-15-020	Fidelity bond premiums	Finance	NO	Agency to Agency	January-December				Corporate Budget	14,000.00	14,000.00	-	Fidelity bond of Accountable officers
5-02-15-030	Insurance of LWD Properties	Finance	NO	Agency to Agency	January-December				Corporate Budget	150,000.00	150,000.00	-	Insurance of LWD Properties
Q. PROPERTY, PLANT & EQUIPMENT													
1-08-01-020	Computer Software	Blling & Collection Unit	NO	Direct Contracting	January-December				Corporate Budget	350,000.00	-	350,000.00	Read and Bill System
1-06-05-020	Office Equipment	Admin Unit	NO	Small Value Procurement	January-December				Corporate Budget	70,000.00		70,000.00	Procurement of Office Equipment

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1-06-05-030	Information and Communication Technology Equipment	All Unit	NO	Small Value Procurement	January-December				Corporate Budget	100,000.00		100,000.00	Procurement of ICT Equipment
1-06-05-990	Machineries and Equipment	Engineering & Production Unit	NO	Small Value Procurement	January-December				Corporate Budget	400,000.00		400,000.00	Procurement of VFD, Data Logger, SMS/GSM Controller and Submersible Pump & Motor
1-06-06-010	Motor Vehicles	Engineering & Production Unit	NO	Small Value Procurement	January-December				Corporate Budget	130,000.00	-	130,000.00	Procurement of 2 units motorcycle
1-06-07-010	Furnitures and Fixtures	Admin. Unit	NO	Small Value Procurement	January-December				Corporate Budget	50,000.00	-	50,000.00	Procurement of furnitures & fixtures for LWD
R. LAND													
1-06-01-010	Land	Admin Unit	NO	Direct Contracting	June				Corporate Budget	500,000.00		500,000.00	Acquisition of Land for additional Pump Station
S. PROJECTS/ EXPANSIONS/ IMPROVEMENTS										-			
1-06-03-110	Rehabilitation of Old Pipelines	Engineering Unit	NO	Small Value Procurement	January-December 2025				Corporate Budget	135,000.00		135,000.00	Rehabilitation of Old Pipelines
1-06-03-110	Parking Space	Engineering Unit	NO	Small Value Procurement	January-December 2025				CIG Loan	270,000.00		270,000.00	Parking space for service vehicle LWD
1-06-03-110	Interconnection Project at Brgy. San Juan and Aquino	Engineering Unit	NO	Small Value Procurement	January-December 2025				Corporate Budget	670,000.00		670,000.00	Interconnection Project at Brgy. San Juan and Aquino
1-06-03-110	Repainting of worn out paint of Pump Stations	Engineering Unit	NO	Small Value Procurement	January-December 2025				Corporate Budget	43,000.00		43,000.00	Repainting of worn out paint of Pump Stations
1-06-03-110	Rehabilitation of Riser pipe of Sta. Maria Pumping Station	Engineering Unit	NO	Small Value Procurement	January-December 2025				Corporate Budget	220,000.00		220,000.00	Rehabilitation of Riser pipe of Sta. Maria Pumping Station
1-06-03-110	Improvement of LWD Multi-purpose ground	Engineering Unit	NO	Small Value Procurement	January-December 2025				Corporate Budget	270,000.00		270,000.00	Improvement of LWD Multi-purpose ground
1-06-03-110	Interconnection Project at Brgy. San Juan and Aquino	Engineering Unit	NO	Competitive Bidding	January-December 2025				Corporate Budget	200,000.00		200,000.00	Interconnection Project at Brgy. San Juan and Aquino

Prepared:


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