



LICAB WATER DISTRICT

Real St., Poblacion Sur, Licab Nueva Ecija
Cel. No. 09258158582 / Tel. No. (044) 950 1397
Website: licabwaterdistrict.gov.ph / licabwd@yahoo.com



Certificate of Registration No.
PHP QMS 19 93 0026

CERTIFICATE OF COMPLIANCE

Pursuant to Republic Act of 9485: An Act to Improve Efficiency in the Delivery of Government Service to the Public by Reducing Bureaucratic Red Tape, Preventing Graft and Corruption and Corruption and Providing Penalties Therefor

I, ANNELORELIE DL. LAURETA, Filipino, of legal age, General Manager of the Licab Water District, being responsible and accountable in ensuring compliance with CSS MC NO. 14, s. 2016 as well as Section 6 of the Anti-Red Tape Act of 2007 and Rule IV of its Implementing Rules and Regulations, hereby declare and certify the following truths:

1. The Licab Water District has established its service standards known as the Citizen's Charter that enumerates the following:
 - a. Vision and Mission of the agency
 - b. Frontline services offered
 - c. Step by Step procedure in availing of frontline services
 - d. Employee responsible for each step
 - e. Time needed to complete the procedure
 - f. Amount of fees
 - g. Required documents
 - h. Procedure for filling complaints
2. The Citizen's Charter is posted as information billboards in all the service offices of Licab Water District that delivers frontline services.
3. The Citizen's Charter is positioned at the main entrance of the office or at the most conspicuous place of all the said service offices.
4. The Citizen's Charter is written either in English, Filipino, or in the local dialect and published as an information material (e.g booklet or brochure).
5. The Citizen's Charter is uploaded in the agency's website and accessible to the public.
6. The Citizen's Charter was first published on January 6, 2015 under Board Resolution #SO dated November 3, 2014 and underwent review and revision on June 29, 2016; May 19, 2017; May 5, 2018, February 23, 2021, March 21, 2022 and November 30, 2023 as required under Section 4, Rule IV of the IRR: *The office or agency shall review Citizen's Charter whenever necessary, but not less than once every two years.*
7. The Citizen's charter already shows the improvements that resulted from the process review of frontline service delivery such as reduction in number of signatories, streamlining of procedures, shortened responsetime.

This Certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS HEREOF, I have hereunto set my hand this FEB 21 2024 day of _____ 2024 in CABANATUAN CITY Philippines.


ANNE LORELIE DL. LAURETA
General Manager

SUBSCRIBED AND SWORN to before me this FEB 21 2024 day of _____ 2024 in CABANATUAN CITY Philippines., wit affiant exhibiting to me his/her Company ID issued on September 30, 2016



ATTY. FELICISIMO C. VILLAFLOR
Notary Public
Valid Until December 31, 2024
Attorney's Roll No. 27589
PTR No. CBN-1819197/12-21-23
IBP No. 375895/12-27-2023
No. 349508-SC-EP/12-09-2022
MCLE Compliance No. VI-0006551
Cabanatuan City, Nueva Ecija
Notarial Commission No. 38-2022-AF