

#### REPUBLIC OF THE PHILIPPINES

#### DEPARTMENT OF BUDGET AND MANAGEMENT

REGIONAL OFFICE III

Regional Government Center, Maimpis, City of San Fernando, Pampanga

#### **CORPORATE OPERATING BUDGET**

Fiscal Year 2024

#### TO: LICAB WATER DISTRICT

Your Corporate Operating Budget (COB) for FY 2024 per approved Licab Water District Board Resolution No. 4 dated January 20, 2024 dated January 20, 2024 with a total amount of TWENTY SIX MILLION ONE HUNDRED SIXTY THREE THOUSAND ONE HUNDRED SEVENTY NINE (P26,163,179.00), submitted pursuant to Section 6 of Executive Order (EO) No. 518, series of 1979 and Section 19, Chapter 3, Book VI of EO No. 292, series of 1987, is hereby recommended for a total amount of TWENTY SIX MILLION ONE HUNDRED SIXTY THREE THOUSAND ONE HUNDRED SEVENTY NINE (P26,163,179.00), details of which are shown below:

PARTICULARS		PROPOSAL (a)	REC	(b)		VARIANCE (c=b-a)
TOTAL SOURCES	P	31,023	P	31,023		
Operating Revenue		27,914		27,914		
Interest Income		3		3		
Other Business Income		3,106		3,106		-
TOTAL USES	P	26,164	P	26,164	P	
Personnel Services (PS)		10,414		10,414	a/	•
Maintenance & Other Operating Expenses (MOOE)		9,011		9,011	b/	-
Financial Expenses (FINEX)		1,386		1,386	b/	-
Principal Payment of Loan		3,946		3,946	b/	
Capital Outlays (CO)		1,407		1,407	c/	
Excess	P	4,859	P	4,859	P	

#### **Footnotes:**

- a/ The recommended PS level is based on existing rates per prescribed guidelines and issuances.
- b/ The recommended MOOE level is computed considering the agency's absorptive capacity i.e., historical budget utilization rates (BURs) of at least three (3) immediately preceding years, and (as applicable) the latest report on expenditures of the current year and the doable programs, activities and projects of the LWD until the end of the year.
- c/ The recommended CO level considers the implementation-readiness of the projects and activities under the respective CO items, as well as the National Govenrment support, as applicable.

Notwithstanding the aforementioned variances in PS, MOOE, and CO, the LICAB WATER DISTRICT still has the flexibility to modify its utilization within the total DBM-reviewed budget level.

Further, the following conditions shall be observed and complied with:

 All expenditures, whether for current operating expenditures or for COs, shall be made within the limits of available funds realized from corporate receipts, authorized corporate borrowings and NG budgetary support either in the form of subsidy, equity or loans outlay.

- 2. Any increase in the approved principal COB in the course of the budget year, as may be warranted by additional corporate receipts, shall require the submission of a supplemental COB to cover the additional expenditures.
- 3. This approval shall not be construed as an authorization for specific expenditure items under PS which requires prior approval by the OP. Disbursements for PS shall strictly observe pertinent compensation laws, rules and regulations, including EO Nos. 7 and 24 dated September 8, 2010 and February 10, 2011, respectively and EO No. 150 for Government-Owned or-Controlled Corporations (GOCCs) covered by RA No. 10149. Such expenditures shall also be subject to relevant conditions under the GPs of the annual General Appropriations Act (GAA) or any specific law or approval of the President of the Philippines and/or Secretary of Budget and Management or the Governance Commission for GOCCs, as the case may be.
- 4. Disbursements for Extraordinary and Miscellaneous Expenses and other MOOE expenditures shall be subject to the relevant provisions of the annual GAA, among others.
- 5. For equipment outlays included in the Annual Procurement Program that require specific clearance/approval from the agencies concerned, the same shall be secured before acquisition thereof. Example: OP/Department of Budget and Management/Supervising Department for the purchase of MV, if any, in accordance with the provisions of the Budget Circular No. 2022-01 dated February 11, 2022 (Omnibus Guidelines on the Acquisition, Use, Rental, and Replacement of MVs), RA No. 9184 (Government Procurement Reform Act) and its Implementing Rules and Regulations, among others.
- 6. Electronic payment shall be observed in the disbursement of corporate and public funds. In case the same is impracticable, the GOCC shall be allowed to continue with the existing payment scheme.
- 7. The disbursement of appropriation for goods, consulting services and infrastructure projects shall be made in accordance with the Implementing Rules and Regulations of RA No. 9184, The Government Procurement Reform Act and submission of the Annual/Supplemental Procurement Plan pursuant to Section 7 thereof is required.
- 8. Pursuant to AO No. 6 dated September 19, 2017, no irregular, unnecessary, extravagant, excessive and unconscionable expenses shall be incurred. Furthermore, existing laws, rules and regulations mandating the judicious and prudent use of government funds shall be observed.
- 9. It is understood that this review action does not authorize any item of expenditure that is prohibited by or inconsistent with the provisions of existing laws, rules and regulations.
- 10. Any and all officials or employees who will authorize, allow or permit, as well as those who are negligent in the performance of their duties and functions which resulted in the incurrence or payment of unauthorized and unlawful obligation or expenditure shall be personally liable to the government for the full amount committed or expended and subject to disciplinary actions in accordance with Section 43, Chapter 5 and Section 80, Chapter 7, Book VI of EO No. 292.

Reviewed by:

ADORACION Q. MANGALINO

Chief Budget and Management Specialist

Date: \_FEB 2 3 2024

Atty. Dante P. Alejandria

Chairman of the Board Licab Water District

Mr. Charlie C. Adona **COA Resident Auditor** Licab Water District

C. ABESAMIS

Regional Office III

Board Resolution No. 4, s. 2024

FY 2024 Corporate Operating Budget Date: January 20, 2024

COB NO. ROIII-C-202 4-0002 FEB 2 3 2024

### SOURCES AND USES OF FUNDS LWD: LICAB WATER DISTRICT

FY 2024 Corporate Operating Budget

GOCC under:

□ DBM GCG

NG Budgetary Support:

Asking Non-Asking

Particulars		In Thousand Pesos						
Particulars	Proposal	Recommendation	Variance		The second second second			
Sources of Funds The sources of funds are derived from the following: 1. Operating Revenue 2. Interest Income 3. Others Business Income (Specify)     Misc. Service Revenue     Other Water Revenues     Water Meter Maintenance/Deposit     Fines and Penalties-Business Income	P 27,914  1,220 80 800 1,000	3 3 6 1,226 0 80 0 800		Itemize GOCC's source borrowings, and N Appropriations Act (GA Provision)	ational Governm	ent budgetary s	upport (current ye	ear General
Total Sources	P31,023		To all the control of					
		CONCRETE STATE OF THE STATE OF						
Uses of Funds Personnel Services (PS)	P 10,414	P 10,414	-	For GOCCs under the that the PS requirement System (CPCS) as go accordance with the ap	nts is based on the everned by EO 150	approved Compens  and its IRR, whi	sation and Position Ci ile other specific be	Classification
					- Permanent Position - Non- Permanent / - RATA	ons	d per separate sched	dules as
Maintenance & Other Operating Expenses (MOOE)	9,01:	1 9,011		The recommended MC historical budget utiliz and apply the year wo latest report on expensions of the GOCC of the G	ration rates (BURs) ith the highest BUR nditures of the cur	of at least three ( R to compute the M rent year and the l	3) immediately preceded at the year of yea	eding years year; and b.
Total State of the Control of the Co				Particulars	FY 2020	FY 2021	FY 2022	
				Board Approved COB	6,735	6,912	7,638	
				Actual Expenditures	4,716	4,734	7,045	
				Unutilized Balance	2,019 <b>70.02%</b>	2,178 <b>68.49%</b>	593 <b>92.24%</b>	
				Actual Disbursement:	4,716	4,734	7,045	
				DBUR	100%	100%	100%	
					DBUR			
				Proposed MOOE	10,397	MOOE	9,011	
				x Highest BUR MOOE Level	100.00% ₱ 10,397	FINEX	<u>1,386</u> <b>10,397</b>	

Particulars		In Thousand Pesos		
Particulars	Proposal	Recommendation	Variance	
Financial Expense	1,386	1,386		
Principal Payment of Loan	3,946	3,946	-	
Capital Outlay (CO)	1,407	1,407		Supported by a Certification signed by the GOCC head that the proposed project/s ar
Infrastructure Outlay	566	566	-	implementation-ready and will be completed within the fiscal year. For Multi-year projects
Buildings and Other Structures	67	67	-	the same is supported by a Certificate of Budget Inclusion, duly approved by the Governin
Machinery and Equipment Outlay	429	429	-	Board.
Intangible Assets Outlay	345	345	- 12	
Total	P26,164	P26,164		

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# LWD: LICAB WATER DISTRICT CY FY 2024 PERSONNEL SERVICES

(Amounts in thousand pesos except number of positions)

DARTICINARG		CY 2024		DEMARKS
PARTICULARS	Proposal	Recom	Variance	REMARKS
No. of Positions	16	16	-	The LWD has 23 authorized permanent positions, but only 16 or the filled positions were funded in the FY 2024 COB.
Salaries, Regular	5,778	5,778		Please note that the Salary Schedule in NBC 591 dated January 10, 2023 should be used as basis in
				<b>payment</b> of salaries until a new Modified Salary Schedule is issued (if any).
Contractual Position, Total  Sub-total	5,778	5,778		
andard Allowances and Benefits				
Personnel Economic Relief Allowance	384	384		The authorized PERA of <b>P2,000.00</b> /month shall be <b>paid</b> to all positions <b>entitled</b> thereto pursuant to Budget Circular (BC) No. 2009-3 as amended by BC No. 2011-2.
Uniform/Clothing Allowance	112	112		Per Section 58 of General Provision of FY 2024 GAA, an amount <b>not exceeding P7,000.00</b> per annum is authorized for payment of U/CA to <b>each qualified government employee</b> subject to B.C No. 2018-1 dated March 8, 2018, and other guidelines issued by DBM.
Year-end Bonus	482	482		Payment of year-end bonus is equivalent to one (1) month basic salary or base pay subject to conditions provided in BC No. 2016-4.  Salary Schedule in NBC 591 should be the reference for monthly basic salary until a new Modified Salary
Mid-Year Bonus	482	482		Schedule is issued (if any).  Payment of mid-year bonus equivalent to <b>one (1) month basic salary or base</b> pay subject to conditions provided in BC 2017-2. <b>Salary Schedule in NBC 591</b> should be the reference for monthly basic salary until a new Modified Salary Schedule is issued (if any).
Cash Gift	80	80		Cash Gift of <b>P5,000</b> shall be given to <b>entitled</b> government personnel subject to conditions provided in BC No. 2016-4
Performance Enhancement Incentive	80	80		Productivity Enhancement Incentive of <b>P5,000</b> shall be given <b>to each qualified government employer</b> subject to conditions provided in BC 2017-4
Performance Based Bonus	290	290		Subject to EO No. 80 and 201 s. 2012 and 2016, an implementing guidelines to be issued on the grant of 2024 PBB.
Sub-total	1,910	1,910	•	
pecific Purpose Allowances and Benefits				The equivalent rank of a General Manager C is Burea
Representation and Transportation Allowances	204	204		Regional Director. Payment of RATA must be in accordance with Sec. 64, General Provisions, Republi Act No. 11975 or FY 2024 General Appropriations Act Any adjustment thereof should be made accordingly Please see Schedule I-C for computation.
Per Diems of Members of Governing Board	430	430		Payment of per diem must be in accordance with EO No. 65, s. 2012. <b>Computation is shown in Schedule I</b> D. Ex-officio are not entitled to receive per diem.
Productivity Based Incentive	215	215		Payment shall be subject to existing accounting an
Appearrance Fee	46	46		auditing rules and regulations and compensation laws rules, and regulations to be issued for the purpose.
Sub-total	895	895		

DADTIGULADO		CY 2024		
PARTICULARS	Proposal	Recom	Variance	REMARKS
Other Allowances/Benefits/Incentives				
Terminal Leave Benefit	591	591		In computing the TLB, the highest monthly salary received should be the basis of computation pursuant to BC 2016-2 dated March 29, 2013 and the Salary Schedule in NBC 591 should be the basis for monthly basic salary until a new Modified Salary Schedule is issued (if any).
Service Recognition Incentive	320	320		Subject to issuance of Authorization on the Grant of SRI to Government Employees, which is issued yearly.
Longevity pay	20	20		Payment shall be subject to R.A 7305 as implemented under DBM-DOH Joint Circular No. 1 s. 2016 dated July
Medical/Dental/Optical Allowance	53	53		15, 2016.
Sub-total	984	984	3-60	
Fixed Expenditures				
Retirement & Life Insurance Premium	693	693	-	Payment of RLIP should be 12% of annnual basic salaries
Employees Compensation Insurance Premium	19	19	-	Payment of ECIP should be 1% of the annual basic salary or P1,200.00 per annum, whichever is lower
Pag-Ibig Contributions	19	19		Payment of premium contribution must be subject to CL No. 2024-2 dated February 01, 2024. (Adjustment in the Employer (Government) Share in the Premium Contributions to the Home Development Mutual Fund (Pag-Ibig Fund) Effective February 2024)
Philhealth Contributions	116	116		Payment of health insurance premium must be in accordance with CL No. 2024-3 dated February 15, 2024. (Adjustment in the Employer (Government) Share in the Health Insurance Premium Contributions to the Philippine Health Insurance Corporation for Fiscal Year 2024)
Sub-total	847	847		
TOTAL	10,414	10,414	-	

LWD: LICAB WATER DISTRICT PERFORMANCE REVIEW FOR COB FOR FY 2024

### A. PHYSICAL PERFORMANCE

PROGRAM INDICATORS	ANNUAL TARGET	ACCOMPLISHMENT	REMARKS
Compliance with LWUA reporting requirements in accordance to content and period of submission	Compliance with PNSDW Current in Debt Service Status LWUA Approved Water Rates, Submission of documents -monthly MDS and FS, Approved WD Budget, Updated Business Plan, Annual Report	100%	
	Collection efficiency ≥ 90%	94%	
2.Financial viability and	Current Ratio =>1.5:1	1.75:1	
sustainability	Positive net balance in the average Net Income for twelve (12) months	173,570.06	
3.Quality of Service	ISO certified / Quality Management System (QMS) or its equivalent for LWDs under categories A & B	100%	
	Compliance with Republic Act No. 11032 or Ease of Doing Business and Efficient Government Delivery Service Act of 2018	100%	
	Percentage of Customer's Complaints acted upon against received complaints	100%	
4.Customer Satisfaction	Zero ( 0) Complaints through Hotline #8888, Presidential Complaint Center, Contact Center ng Bayan acted upon 72 Hours;	100%	
	Complaints through the WD Customer Service unit within the period prescribed under RA 11032 and other issuance.	100%	
	1. Access to Potable Water     1.1 Percentage of household with access to potable water against the total number of household within the coverage of the LWD	58%	
	Realiability of the Service     2.1 Percentage of household connection receiving 24/7 supply of water	100%	
5. Water Service Facility	3. Adequacy	2.79:1	
Management	3.1 Source capacity of LWD to meet demands for 24/7 supply of water.	100%	
	4. Covid-19 Response Measure		
	4.1 Hand Washing Facilities	100%	
	4.2 Public Information Drives	100%	
	4.3 Sanitation and Hygiene activities	100%	
	4.4 Disinfection initiatives	100%	
	4.5 Issuance of health protocols	100%	

PROGRAM INDICATORS	ANNUAL TARGET	ACCOMPLISHMENT	REMARKS
	5. Non- Revenue Water should not exceed 30%	7%	
	6. Potability		
5. Water Service Facility	6.1 All water samples during the year should pass the physical chemical and microbiological tests as required by PNSDW 2017.	100%	
Management	6.2 Daily chlorine residual requirement should be at least 0.3 ppm at the farthest point. In case the LWD is using chlorine dioxide, the allowable level should be at 0.2 to 0.4 ppm	100%	

#### **B. FINANCIAL PERFORMANCE**

PARTICULARS	BOARD APPROVED-LEVEL	ACTUAL UTILIZATION	REMARKS
PS	9,350,940.84	8,502,021.80	Based on the Financial Audit Report and Form 703-A
MOOE	7,638,482.50	7,516,647.00	Based on the FY 2022 Financial Audit Report; difference from Form 703 and 703B is due to Financial Expenses and Non-Cash Expense
со	1,393,121.28	1,353,978.40	Actual Utilization net of prior years.
Total	18,382,544.62	17,372,647.20	

## C. FINANCIAL RATIOS (as applicable)

## 1. Revenue to Expense Ratio

	Amount (In Thousand Pesos)					
Particulars	FY 2021 Audited	FY 2022 Audited/Actual	FY 2023 Estimates			
Operating Income (OI)	17,757	23,990	28,042			
Operating Expense (OE)	15,677	20,493	17,870			
Revenue to Expense Ration (OI/OE)	113%	117%	157%			

### 2. Capital Adequacy Ratio

	Amount (In Thousand Pesos)				
Particulars	FY 2021 Audited 1/	FY _2022 Audited/Actual 1/	FY 2023 Estimates 2/		
Cash and Cash Equivalent (CCE)		Add to the same			
Tier 1 Capital					
Tier 2 Capital					
Less: Required Deductions	Not Applicable	Not Applicable	Not Applicable		
Total Qualifying Capital					
Risk Weighted Assets					
Total Capital Adequacy Ratio (CAR)					

<sup>1/</sup> Per COA Audit Report of the GOCC

<sup>2/</sup> To be provided by the Agency as submitted to the Bangko Sentral ng Pilipinas



Real Street, Poblacion Sur, Licab, Nueva Ecija Cel. No. 09258158582 / Tel. No. (044) 950 1397 Website: licabwaterdistrict.gov.ph/emailadd: licabwd@yahoo.com



Certificate of Registration No. PHP QMS 19 93 0026

CORPORATIO

BODGE

CY2024



Real St., Poblacion Sur, Licab Nueva Ecija Cel. No. 09258158582 / Tel. No. (044) 950 1397 Website: <u>licabwaterdistrict.gov.ph</u> / <u>licabwd@yahoo.com</u>



January 25, 2024

DIR. ROSALIE C. ABESAMIS

Acting Director
Department of Budget and Management
Regional Office No. 3
Government Center, Brgy. Maimpis
City of San Fernando, Pampanga



Dear Director Abesamis,

We are respectfully submitting our Corporate Budget for Year 2024. Hope you find it in order.

Thank you and best regards.

Sincerely,

ANXE LORELIE DL. LAURETA
General Manager



Real St., Poblacion Sur, Licab Nueva Ecija Cel. No. 09258158582 / Tel. No. (044) 950 1397 Website: licabwaterdistrict.gov.ph / licabwd@yahoo.com



January 25, 2024

**ROMUALDO C. CUICO** 

Manager-UDEV-I Local Water Utilities Administration **MWSS-LWUA Complex** Katipunan Avenue, Balara Quezon City 1105

Dear Sir,

We are respectfully submitting our Corporate Budget for Year 2024. Hope you find it in order.

Thank you and best regards.

Sincerely,

ORELIE DL. LAURETA

General Manager



Real St., Poblacion Sur, Licab Nueva Ecija Cel. No. 09258158582 / Tel. No. (044) 950 1397 Website: licabwaterdistrict.gov.ph / licabwd@yahoo.com



Attachment of this Corporate Budget are the following:

- 1. Board Resolution
- 2. Corporate Strategic Measures (DBM Form No. 700)
- 3. Statement of Financial Position (DBM Form No. 702)
- 4. Statement of Financial Performance (DBM Form no. 703 and attached annexes (DBM Form Nos. 703-A to C)
- 5. Statement of Cash Flows (DBM Form No. 704)
- 6. Comparative Sources of Funds (DBM Form No. 705)
- 7. Uses of Funds (DBM Form No. 706)
- 8. Certification signed by the LWD General Manager that the proposed project/s are implementation-ready and will be completed within the FY
- 9. Final Annual Procurement Plan (APP) for verification of programs /projects/activities implementation readiness
- 10. For existing loans with LWUA, Endorsement letter of certification and Debt Service Profile.
- 11. Photocopies of Audit Reports for Years 2021 and 2022
- 12. Other Schedules



Real St., Poblacion Sur, Licab Nueva Ecija Cel. No. 09258158582 / Tel. No. (044) 950 1397 Website: <u>licabwaterdistrict.gov.ph</u> / <u>licabwd@yahoo.com</u>



# **BUDGET FOR CY 2024**

Presented herewith is the Operating Budget of Licab Water District for CY 2024. The CY 2024 Budget amounting to TWENTY SIX MILLION ONE HUNDRED SIXTY THREE THOUSAND ONE HUNDRED SEVENTY NINE PESOS AND 00/100 (P 26,163,179.00) broken down as follows:

A. MOOE

B. CAPEX

C. Personal Services

D. Principal payments of Loan

**TOTAL PROPOSED BUDGET** 

10,397,020.00 1,406,500.00 10,413,937.00 3,945,722.00

26,163,179.00

The basic assumptions in the formulation of the CY 2024 Budget are based on the following:

- 1. Service Connection growth: 280 per annum or 24 per month
- 2. 97% collection efficiency on revenues
- 3. Personal Services: Appointment of 1 permanent employee
- 4. Payment of loan amortization to LWUA (KFW, NLIF & ICG)
- 5. Reserved Fund.
- 6. Gender and Development (GAD) Fund is 5% of total budget appropriation.
- 7. Implementation of projects.

The budget was designed to meet the demands of the CY 2024 operations and intends to achieve the following objectives:

A. Payment of MOOE, allocated for the daily operational needs of LWD composed of the following:

1 MOOE TOTAL

P 10,378,034.00 **10,378,034.00** 

C.CAPEX representing P 1,406,500.00 is intended for Project Implementation broken down as follows:

Total	1,406,500.00
4.Intangible Assets Outlay	344,500.00
3. Machinery and Equipment Outlay	429,300.00
2.Building and Other Structures Outlay	66,600.00
1.Infrastructure Outlay	566,100.00

Management hereby recommends the CY 2024 Budget approval amounting to TWENTY SIX MILLION ONE HUNDRED SIXTY THREE THOUSAND ONE HUNDRED SEVENTY NINE PESOS AND 00/100 (26,163,179.00).

Prepared by:

Recommending Approval:

MARY GRACE U. ESGUERRA Senior Corporate Accountant C ANNE ORELIE DL. LAURETA
General Manager

Approved by:

**Board of Directors:** 

DANTE P. ALEJANDRIA,LI.B.,Ph.D. Chairperson

TERESITA M. TINIO
Vice Chairperson

LEONILA J. RAYO Secretary

POTENCIANA C. DELA CRUZ
Member

RENATO T. MANGIDUYOS



## **Licab Water District**

Poblacion Sur, Licab, Nueva Ecija CP# 09258158581-83 email:licabwd@yahoo.com

EXCERPTS FROM THE MINUTES OF THE 2nd REGULAR MEETING OF THE LICAB WATER DISTRICT BOARD OF DIRECTORS HELD ON JANUARY 24, 2024 AT CONFERENCE HALL, LICAB WATER DISTRICT, REAL ST., POBLACION SUR, LICAB, N.E.

## **BOARD RESOLUTION NO. 4** Series of 2024

APPROVING THE FY 2024 CORPORATE BUDGET IN THE AMOUNT OF TWENTY-SIX MILLION ONE HUNDRED SIXTY-THREE THOUSAND ONE HUNDRED SEVENTY-NINE PESOS (P26,163,179.00)

WHEREAS, Management presented the proposed FY 2024 for review and approval;

WHEREAS, the proposed FY 2024 Budget has the following highlights:

	TOTAL PROPOSED BUDGET	P 26,163,179.00
D.	Principal Payments of Loans	3,945,722.00
C.	Personal Services	10,413,937.00
B.	CAPEX	1,406,500.00
A.	MOOE	10,397,020.00

WHEREAS, this proposed budget will be funded from the current year's projected income of P31,022,825 at 97% Collection efficiency and available Cash from bank of LWD.

NOW THEREFORE, on motion made by Dir. Potenciana DC. Dela Cruz and duly seconded by Dir. Renato T. Mangiduyos, RESOLVED AS IT IS HEREBY RESOLVED, to approve the Licab Water District Budget for FY 2024 amounting to TWENTY-SIX MILLION ONE HUNDRED SIXTY-THREE **THOUSAND ONE HUNDRED SEVENTY-NINE PESOS (P26,163,179.00)** 

Approved unanimously this 20th day of January, 2024.

APPROVED AND CONFIRMED:

Vice Chairperson

**Board Secretary** 

Board Member

DANTE P. ALEJANDRIA

Chairperson