

**LICAB WATER DISTRICT**  
Real St. Poblacion Sur, Licab Nueva Ecija 3112

**INDICATIVE ANNUAL PROCUREMENT PLAN for FY 2023**

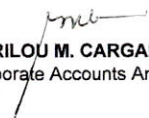
Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
					Advertisem ent/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. SUPPLIES AND MATERIALS													
5-02-03-010	Common Use Supplies	All Unit	NO	Agency to Agency	January-December				Corporate Budget	250,000.00	250,000.00	-	Office and Janitorial Supplies
5-02-03-020	Accountable Forms	Admin Unit	NO	Agency to Agency	January-December				Corporate Budget	90,000.00	90,000.00	-	Official Receipt and Checks
5-02-03-030	Printed Office Forms	Admin Unit	NO	Small Value Procurement	January-December				Corporate Budget	90,000.00	90,000.00	-	Statement of Account and various office forms needed in day to day operation of LWD
5-02-03-090	Fuel, Oil and Lubricants	Engineering Unit	NO	Direct Contracting	January-December				Corporate Budget	600,000.00	600,000.00	-	Fuel for service vehicle and generator set.
5-02-03-130	Chemicals and Filtering Supplies	Production Unit	NO	Small Value Procurement	January-December				Corporate Budget	400,000.00	400,000.00	-	Chlorine granules and Chlorine Reagent
5-02-03-210	Semi-Expendable Machinery and Equipment	All Unit	NO	Small Value Procurement	January-December				Corporate Budget	500,000.00	500,000.00	-	Machinery & Equipment below P50,000
5-02-03-220	Semi-Expendable Furnitures and Fixtures	All Unit	NO	Small Value Procurement	January-December				Corporate Budget	80,000.00	80,000.00	-	Furniture & Fixtures below P50,000
5-02-03-270-2	Service Connection Materials /Fittings	Engineering Unit	NO	Public Bidding/Small Value	January-December				Corporate Budget	1,500,000.00	1,500,000.00	-	Procurement of service connection materials
5-02-03-270-1	Water Meter	Engineering Unit	NO	Public Bidding	January-December				Corporate Budget	2,000,000.00	2,000,000.00	-	Procurement of water meters
5-02-03-990	Other Supplies and Materials	All Unit	NO	Shopping	January-December				Corporate Budget	200,000.00	200,000.00	-	Various other supplies and materials
B. UTILITIES													
5-02-04-020	Electricity Expense	Admin Unit	NO	Direct Contracting	January-December				Corporate Budget	130,000.00	130,000.00	-	Electricity Expenses of LWD Office
	Electricity Expense- Pump Stations	Production Unit	NO	Direct Contracting	January-December				Corporate Budget	2,000,000.00	2,000,000.00	-	Electricity Expenses of Pump Stations
C. COMMUNICATION													
5-02-05-020	Telephone Expenses	Admin Unit	NO	Direct Contracting	January-December				Corporate Budget	65,000.00	65,000.00	-	LWD phone bills and load for GSM
5-02-05-030	Internet Subscription	Admin Unit	NO	Direct Contracting	January-December				Corporate Budget	24,000.00	24,000.00	-	Internet Subscription of LWD
D. WATER TREATMENT													
5-02-09-010-08	Bacteriological test	Production Unit	NO	Direct Contracting	January-December				Corporate Budget	60,000.00	60,000.00	-	Monthly Bacteriological Test
5-02-09-010-08	Physical/Chemical Test	Production Unit	NO	Direct Contracting	May				Corporate Budget	10,000.00	10,000.00	-	Annual Physical/Chemical Test
E. PROFESSIONAL/GENERAL SERVICES													
5-02-11-010	Legal Services	Admin Unit	NO	Direct Contracting	January-December				Corporate Budget	30,000.00	30,000.00	-	Legal Services of LWD
5-02-11-020	Auditing Services	Finance Unit	NO	Agency to Agency	January-December				Corporate Budget	150,000.00	150,000.00	-	Auditing Services of LWD
5-02-12-030	Security Services	Admin Unit	NO	Small Value Procurement	January-December				Corporate Budget	384,000.00	384,000.00	-	Security Services of LWD



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5-02-12-030	Consultancy Services	Admin Unit	NO	Small Value Procurement	January-December				Corporate Budget	-		-	Consultancy services for ISO Certification
<b>F. REPAIR AND MAINTENANCE</b>													
5-02-13-030	Repairs and Maintenance-Infrastructure Assets	Engineering Unit	NO	Small Value Procurement	January-December				Corporate Budget	110,000.00	110,000.00	-	Repairs and Maintenance of Pump Stations
5-02-13-040	Repairs and Maintenance- Building & Other Structures	Engineering Unit	NO	Small Value Procurement	January-December				Corporate Budget	150,000.00	150,000.00	-	Repairs and Maint.of Office Building & Other Structures
5-02-13-050	Repairs and Maintenance- Machinery & Eqpt.	Engineering Unit	NO	Small Value Procurement	January-December				Corporate Budget	100,000.00	100,000.00	-	Repairs and Maintenance of Machineries & Eqpt.
5-02-13-060	Repairs and Maintenance-Transportation Eqpt.	Engineering Unit	NO	Small Value Procurement	January-December				Corporate Budget	100,000.00	100,000.00	-	Repair & Maintenance of motor vehicles of LWD
5-02-13-070	Repairs and Maintenance- Furnitures & Fixtures	Admin Unit	NO	Small Value Procurement	January-December				Corporate Budget	10,000.00	10,000.00	-	Repair & Maintenance of LWD's Furnitures & Fixturea
<b>G. ADVERTISING</b>													
5-02-99-010	Advertising	Admin. Unit	NO	Small Value Procurement	October				Corporate Budget	60,000.00	60,000.00	-	Printing of Calendars for concessionaires
5-02-99-010	General Assembly	Admin. Unit	NO	Small Value Procurement	November-December				Corporate Budget	175,000.00	175,000.00	-	General Assembly for active concessionaires "Balik Tangkilik Program"
<b>H. TRAVELLING EXPENSES</b>													
5-02-01-010	Travelling Expenses-Local	All Unit	NO	Small Value Procurement	January-December				Corporate Budget	250,000.00	250,000.00	-	Travelling Expenses-Local
5-02-01-020	Travelling Expenses-Foreign	All Unit	NO	Small Value Procurement	January-December				Corporate Budget	100,000.00	100,000.00	-	Travelling Expenses-Foreign
<b>I. TRAINING EXPENSES</b>													
5-02-02-010	Training Expenses	Admin Unit	NO	Small Value Procurement	January-December				Corporate Budget	300,000.00	300,000.00	-	Training expenses of LWD Employees
<b>J. EXTRAORDINARY AND MISCELLANOUS EXPENSES</b>													
5-02-03-010	Extraordinary & Misc. Expenses	Admin Unit	NO	Small Value Procurement	January-December				Corporate Budget	27,000.00	27,000.00	-	Extraordinary & Misc. Expenses
<b>K. POSTAGE AND COURIER</b>													
5-02-05-010	Postage and Courier Services	Admin & Finance	NO	Direct Contracting	January-December				Corporate Budget	3,000.00	3,000.00	-	Postage/delivery of official documents/records
<b>L. REPRESENTATION</b>													
5-02-99-030	Representation Expenses	All unit	NO	Small Value Procurement	January-December				Corporate Budget	140,000.00	140,000.00	-	Expenses for BOD and staff meetings/conferences/webinars.
<b>M. RENT</b>													
5-02-99-050	Rent Expenses	Admin Unit	NO	Direct Contracting	January-December				Corporate Budget	48,000.00	48,000.00	-	Rental of lot at San Cristobal PS
<b>N. MEMBERSHIP DUES AND CONTRIBUTIONS</b>													
5-02-99-060	Membership dues and contributions to organizations.	Admin Unit	NO	Agency to Agency	January-December				Corporate Budget	20,000.00	20,000.00	-	Membership dues/contributions to recognized organizations
<b>O. TAXES, INSURANCE PREMIUMS AND OTHER FEES</b>													

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5-02-15-010	Taxes, Duties & Licenses	Finance	NO	Agency to Agency	January-December				Corporate Budget	350,000.00	350,000.00	-	Franchise Tax on water sales
5-02-15-020	Fidelity bond premiums	Finance	NO	Agency to Agency	January-December				Corporate Budget	9,000.00	9,000.00	-	Fidelity bond of Accountable officers
5-02-15-030	Insurance of LWD Properties	Finance	NO	Agency to Agency	January-December				Corporate Budget	160,000.00	160,000.00	-	Insurance of LWD Properties
O. PROPERTY, PLANT & EQUIPMENT													
1-08-01-020	Computer Software	Finance & Billing Unit	NO	Direct Contracting	January-December				Corporate Budget	250,000.00	250,000.00		Read and Bill System
1-06-05-020	Office Equipment	Admin Unit	NO	Small Value Procurement	January-December				Corporate Budget	50,000.00	50,000.00		Procurement of 1 unit Aircondition
1-06-05-030	Information and Communication Technology Equipment	Billing	NO	Small Value Procurement	January-December				Corporate Budget	50,000.00	50,000.00		Procurement of 1 unit Desktop Computer
1-06-05-990	Machineries and Equipment	Engineering & Production Unit	NO	Small Value Procurement	January-December				Corporate Budget	500,000.00	500,000.00		Procurement of Chlorinator Machine, VFD, Pressure Transmitter, SMS/GSM Controller and Submersible Pump
1-06-06-010	Motor Vehicles	Engineering & Production Unit	NO	Small Value Procurement	January-December				Corporate Budget	130,000.00	130,000.00		Procurement of 2 units motorcycle
1-06-07-010	Furnitures and Fixtures	Admin. Unit	NO	Small Value Procurement	January-December				Corporate Budget	50,000.00	50,000.00		Procurement of furnitures & fixtures for LWD
K. PROJECTS/EXPANSIONS										-			
1-06-02-010	Replacement and repair of old GI Pipelines	Engineering Unit	NO	Small Value Procurement	January-December 2022				Corporate Budget	120,000.00		120,000	Improvement of LWD Multi-Purpose Ground Phase IV
1-06-03-110	Expansion Project at Brgy. Linao (Appx. 300 ltr)	Engineering Unit	NO	Small Value Procurement	January-December 2022				Corporate Budget	67,373.00		67,373	Expansion Project at Brgy. Linao
1-06-03-110	Improvement of San Cristobal Pumping Station	Engineering Unit	NO	Small Value Procurement	January-December 2022				Corporate Budget	80,000.00		80,000	Improvement of San Cristobal PS
1-06-03-110	Embankment at LWD Multi-Purpose Ground Phase II	Engineering Unit	NO	Small Value Procurement	January-December 2022				Corporate Budget	150,000.00		150,000	Improvement of San Cristobal Pump Station
1-06-03-110	Interconnection Project at Brgy. San Juan	Engineering Unit	NO	Small Value Procurement	January-December 2022				Corporate Budget	460,000.00		460,000	Repainting and repair of Old GI Pipelines
1-06-04-010	Construction of Storage Facility Phase 1	Engineering Unit	NO	Public Bidding	January-December 2022				Corporate Budget	800,000.00		800,000	Srorage Facility of LWD

Prepared:

  
**MARILOU M. CARGAMENTO**  
 Corporate Accounts Analyst

Recommended:

  
**MARY GRACE U. ESGUERRA**  
 Sr. Corporate Accountant C

Approved:

  
**ANNE LORELIE D.L. LAURETA**  
 General Manager