ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8,2018 , the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2021 FORM at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
3. The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should revise the template.
5. An APP-CSE is considered incorrect or invalid if
a. form used is other than the prescribed format which can be downloaded only at www.ps- philgeps.gov.ph and;
b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
7. Once accomplished and finalized, the APP-CSE 2021 form should be:
a. Saved using this format: APP2021_Name of Agency_Main or Regional Office (e.g. APP2021 _DBM_Central Office, APP2021 _DBM_Region IVA).
b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

*Note: Consistent with **Memorandum Circular No. 2020 -1 dated 02 June 2020, issued by AO 25,** the APP-CSE for FY 2021 must be submitted on or before **December 15, 2020.***

Department/Bureau/Office: LICAB WATER DISTRICT
Region: III
Address: Real St., Poblacion Sur, Licab, Nueva Ecija 3112

Agency Account Code: _____
Organization Type: Local Water District

Contact Person: Ms. Anne Lorelle Laureta
Position: Division Manager D
E-mail : licabwd@yahoo.com
Telephone/Mobile Nos: (044)950-1397

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	2			2	278.72	2			2	278.72	2			2	278.72	2			2	278.72	8.00	139.36	1114.88
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-S01	HAND SANITIZER, 500 ml	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	151.43	0.00
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E01	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	43.58	0.00
4	12191601-AL-E02	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	457.60	0.00
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	43.58	0.00
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	2	2	2	6	2,730.00	2	2	2	6	2,730.00	2	2	2	6	2,730.00	2	2	2	6	2,730.00	24.00	455.00	10920.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	STAMP PAD INK, purple or violet, 50ml (min.)	bottle				0	0.00			2	2	63.04				0	0.00	1			1	31.52	3.00	31.52	94.56
FILMS																										
9	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	847.82	0.00
10	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	221.00	0.00
11	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	208.52	0.00
PAPER MATERIALS AND PRODUCTS																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	83.72	0.00
13	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	882.55	0.00
14	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1029.60	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
15	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1528.80	0.00
16	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	906.36	0.00
17	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	884.00	0.00
18	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1508.00	0.00
19	14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	794.96	0.00
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad				0	0.00				0	0.00				0	0.00				0	0.00	0.00	37.06	0.00
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad				0	0.00				0	0.00				0	0.00				0	0.00	0.00	59.28	0.00
22	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad				0	0.00				0	0.00				0	0.00				0	0.00	0.00	47.73	0.00
23	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	12.04	0.00
24	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	reams				0	0.00				0	0.00				0	0.00				0	0.00	0.00	170.56	0.00
25	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	reams				0	0.00				0	0.00				0	0.00				0	0.00	0.00	181.42	0.00
26	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams	8	9	8	25	3,328.00	8	9	8	25	3,328.00	9	8	9	26	3,461.12	9	8	9	26	3,461.12	102.00	133.12	13578.24
27	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	reams	4	3	4	11	1,528.67	3	4	3	10	1,389.70	4	3	4	11	1,528.67	3	4	3	10	1,389.70	42.00	138.97	5836.74
28	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (? 2mm)	pad				0	0.00				0	0.00				0	0.00				0	0.00	0.00	30.68	0.00
29	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	98.05	0.00
30	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm?1mm x 30m-0.3m	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	55.64	0.00
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book				0	0.00				0	0.00				0	0.00				0	0.00	0.00	70.72	0.00
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	1	1	1	3	305.76	1		1	2	203.84	1		1	2	203.84	1			1	101.92	8.00	101.92	815.36
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	87.40	0.00
34	14111704-IPPT01	TISSUE, interfolded paper towel	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	34.84	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
35	26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	6	5	5	16	580.80	5	5	5	15	544.50	6	5	5	16	580.80	5	5	5	15	544.50	62.00	36.30	2250.60
36	26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	7	6	6	19	374.87	6	6	6	18	355.14	7	6	6	19	374.87	6	6	6	18	355.14	74.00	19.73	1460.02
37	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	96.20	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
38	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	1	1	1	3	186.30	1	1	1	3	186.30	1		1	2	124.20	1		1	2	124.20	10.00	62.10	621.00
39	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	19.76	0.00
40	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	21.09	0.00
41	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18.67	0.00
42	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	3	4	3	10	546.00	3	4	3	10	546.00	4	3	4	11	600.60	3	3	3	9	491.40	40.00	54.60	2184.00
43	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	106.60	0.00
44	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	1		1	2	39.94	1	1		2	39.94	1	1	1	3	59.91	1	1	1	3	59.91	10.00	19.97	199.70
45	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10.09	0.00
46	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	19.97	0.00
47	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	58.24	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
48	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1109.68	0.00
49	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1369.68	0.00
50	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit				0	0.00	1			1	856.86			1	1	856.86				0	0.00	2.00	856.86	1713.72
51	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	674.96	0.00
MEDICAL THERMOMETERS AND ACCESSORIES																										

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
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52	41112224-TG-T01	THERMOGUN	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3068.00	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
53	39101628-LT-L01	LED LINEAR TUBE, 18 WATTS FRO SERIES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	205.82	0.00
54	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED), 6W	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	82.16	0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
55	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece				0	0.00				0	0.00		1		1	17.68				0	0.00	1.00	17.68	17.68
CLEANING EQUIPMENT AND SUPPLIES																										
56	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	90.22	0.00
57	47131604-BR-S01	BROOM, soft (tambo)	piece	1			1	136.24	2			2	272.48	2			2	272.48	3			3	408.72	8.00	136.24	1089.92
58	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	2			2	36.40				0	0.00	3			3	54.60	3			3	54.60	8.00	18.20	145.60
59	47131829-TB-C01	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	41.60	0.00
60	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	23.92	0.00
61	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9.03	0.00
62	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	4	4	4	12	449.16	4	4	4	12	449.16	4	5	4	13	486.59	4	5	4	13	486.59	50.00	37.43	1871.50
63	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	128.96	0.00
64	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	1			1	24.83				0	0.00			1	1	24.83				0	0.00	2.00	24.83	49.66
65	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	131.25	0.00
66	73101612-HS-L01	HAND SOAP, Liquid, 500ml	bottle	5			5	514.80	5			5	514.80	5			5	514.80	5			5	514.80	20.00	102.96	2059.20
67	47131802-FW-P02	FLOOR WAX, PASTE, RED	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	309.76	0.00
68	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	115.53	0.00
69	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2288.00	0.00
70	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	145.60	0.00
71	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	123.76	0.00
72	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	53.82	0.00
73	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	107.12	0.00
74	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	1		1	2	269.36	1		1	2	269.36	1	1	1	3	404.04	1	1	1	3	404.04	10.00	134.68	1346.80
75	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	27.96	0.00
PERSONAL PROTECTIVE EQUIPMENT																										
76	46181503-CA-C01	COVERALL, non-sterile, protective, medical grade	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1144.00	0.00
77	46181702-FSH01	FACE SHIELD, direct splash protection	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	124.80	0.00
78	46181804-GG-G01	PROTECTIVE SAFETY GOGGLES	piece	5			5	780.00				0	0.00	5			5	780.00				0	0.00	10.00	156.00	1560.00
79	42131601-PA-A01	Polyethylene Apron (50g)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	15.08	0.00
80	42131702-SG-01	SURGICAL GOWN	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	299.52	0.00
81	42131711-HC-H01	HEAD COVER, disposable	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2.60	0.00
82	42131609-SC-S01	SHOE COVER, disposable	pair				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8.32	0.00
83	42132203-MG-G01	NITRILE GLOVES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3.07	0.00
84	42132203-MG-G02	PREMIUM LATEX GLOVES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5.02	0.00
85	42131713-SM-M01	SURGICAL MASK, 3-ply	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	14.04	0.00
86	46182008-KN-M01	KN95 FACE MASK	piece	12			12	1,248.00				0	0.00				0	0.00				0	0.00	12.00	104.00	1248.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
87	43211507-DSK001	MITHI DESKTOP, basic	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	24,793.60	0.00

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88	43211507-DSK002	MITHI DESKTOP, mid-range	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	42,390.40	0.00
89	43211503-LAP001	MITHI LAPTOP, mid-range	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	41,392.00	0.00
90	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2650.83	0.00
91	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	1			1	167.44	1			1	167.44	1			1	167.44	1			1	167.44	4.00	167.44	669.76
92	43211708-MO-O01	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in ind	unit	1			1	111.30	1			1	111.30	1			1	111.30	1			1	111.30	4.00	111.30	445.20
93	43211708-MO-O02	MOUSE, WIRELESS, USB	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	154.00	0.00
94	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	38100.97	0.00
95	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9191.52	0.00
96	43212105-PR-L01	PRINTER, laser, monochrome	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	724.88	0.00
97	43212105-PR-L02	PRINTER, laser, colored	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7899.00	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
98	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	29.64	0.00
99	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9.05	0.00
100	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	15.27	0.00
101	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	20.80	0.00
102	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	1			1	47.84	1			1	47.84	2			2	95.68	2			2	95.68	6.00	47.84	287.04
103	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	6			6	84.12	6			6	84.12	6			6	84.12	7			7	98.14	25.00	14.02	350.50
104	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	77.20	0.00
105	44122011-DF-F01	DATA FOLDER, made of chipboard, taglia lock	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	68.64	0.00
106	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	673.09	0.00
107	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	927.16	0.00
108	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD,for legal size doc	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	738.40	0.00
109	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	30.49	0.00
110	44121506-EN-M02	ENVELOPE, mailing, white, 70gsm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	378.20	0.00
111	44121504-EN-W02	ENVELOPE, mailing, white, with window	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	433.68	0.00
112	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10.30	0.00
113	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	83.41	0.00
114	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	86.04	0.00
115	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	11.13	0.00
116	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	14.23	0.00
117	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	270.40	0.00
118	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	311.88	0.00
119	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	171.43	0.00
120	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	243.24	0.00
121	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	952.64	0.00
122	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	279.00	0.00
123	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	1			1	321.36				0	0.00				0	0.00				0	0.00	1.00	321.36	321.36
124	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	56.68	0.00
125	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	41.60	0.00
126	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	46.68	0.00
127	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	2			2	26.76				0	0.00	2		2	4	53.52	2		2	4	53.52	10.00	13.38	133.80

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
128	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13.38	0.00
129	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13.38	0.00
130	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	2			2	17.96	2			2	17.96				0	0.00		1		1	8.98	5.00	8.98	44.90
131	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8.98	0.00
132	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8.98	0.00
133	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	2			2	15.52	3			3	23.28	3			3	23.28	3			3	23.28	11.00	7.76	85.36
134	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 50mm min	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	17.14	0.00
135	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	1			1	20.79	1			1	20.79	1			1	20.79	1			1	20.79	4.00	20.79	83.16
136	44122037-RB-P10	RING BINDER, plastic, 32mm, 84 rings	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	239.79	0.00
137	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	109.50	0.00
138	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	34.95	0.00
139	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece				0	0.00	10			10	148.20				0	0.00				0	0.00	10.00	14.82	148.20
140	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	33.43	0.00
141	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.96	0.00
142	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	202.80	0.00
143	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece				0	0.00	1			1	131.96				0	0.00	1			1	131.96	2.00	131.96	263.92
144	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair				0	0.00	1			1	40.56				0	0.00	1			1	40.56	2.00	40.56	81.12
145	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	1			1	176.80	1			1	176.80	1			1	176.80	2			2	353.60	5.00	176.80	884.00
146	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	914.16	0.00
147	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	24.90	0.00
148	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	64.20	0.00
149	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9534.72	0.00
150	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	1			1	346.85	2			2	693.70	2			2	693.70				0	0.00	5.00	346.85	1734.25
151	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5642.00	0.00
152	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9297.60	0.00
153	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5699.20	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																										
154	44103109-BR-D05	DRUM CART, BROTHER DR-3455	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6947.20	0.00
155	44103105-BR-B04	INK CART, BROTHER LC67B, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	910.00	0.00
156	44103105-BR-B05	INK CART, BROTHER LC67HYBK, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1601.60	0.00
157	44103109-BR-D06	TONER CART, BROTHER DR-451CL, high yield 3000 pag	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6760.00	0.00
158	44103103-BR-B16	TONER CART, BROTHER TN-456 BLACK, high yield 6500	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5080.40	0.00
159	44103103-BR-C03	TONER CART, BROTHER TN-456 CYAN, high yield 6500	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00
160	44103103-BR-M03	TONER CART, BROTHER TN-456 MAGENTA, high yield 65	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00
161	44103103-BR-Y03	TONER CART, BROTHER TN-456 YELLOW, high yield 650	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00
162	44103103-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5116.80	0.00
163	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	989.04	0.00
164	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1029.60	0.00
165	44103105-CA-B04	INK CART, CANON PG-740, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	754.00	0.00
166	44103105-CA-B02	INK CART, CANON PG-810, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	780.00	0.00
167	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	2			2	499.20	3			3	748.80	3			3	748.80	2			2	499.20	10.00	249.60	2496.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
168	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	2			2	499.20	3			3	748.80	3			3	748.80	2			2	499.20	10.00	249.60	2496.00
169	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	2			2	499.20	3			3	748.80	3			3	748.80	2			2	499.20	10.00	249.60	2496.00
170	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	2			2	499.20	3			3	748.80	3			3	748.80	2			2	499.20	10.00	249.60	2496.00
171	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	773.76	0.00
172	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	950.56	0.00
173	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	795.60	0.00
174	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	920.40	0.00
175	44103105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
176	44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
177	44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
178	44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
179	44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
180	44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3016.00	0.00
181	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	769.60	0.00
182	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	915.20	0.00
183	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
184	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
185	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	641.68	0.00
186	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	641.68	0.00
187	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	641.68	0.00
188	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1269.84	0.00
189	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	656.24	0.00
190	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	821.60	0.00
191	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1944.80	0.00
192	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1539.20	0.00
193	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1539.20	0.00
194	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1539.20	0.00
195	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1570.40	0.00
196	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1165.84	0.00
197	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1165.84	0.00
198	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL). Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1165.84	0.00
199	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
200	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart				0	0.00	5			5	1,830.40				0	0.00	5			5	1,830.40	10.00	366.08	3660.80
201	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
202	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
203	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
204	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
205	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
206	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
207	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	405.60	0.00
208	44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	405.60	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
209	44103105-HP-C50	Ink Cartridge, HP L0S51AA (HP955) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	995.75	0.00
210	44103105-HP-M50	Ink Cartridge, HP L0S54AA (HP955) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	995.75	0.00
211	44103105-HP-Y50	Ink Cartridge, HP L0S57AA (HP955) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	995.75	0.00
212	44103105-HP-B50	Ink Cartridge, HP L0S60AA (HP955) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4956.60	0.00
213	44103105-HX-C48	Ink Cartridge, HP L0S63AA (HP955XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1212.64	0.00
214	44103105-HX-M48	Ink Cartridge, HP L0S66AA (HP955XL) Magenta Origin	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1212.64	0.00
215	44103105-HX-Y48	Ink Cartridge, HP L0S69AA (HP955XL) Yellow Origina	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1212.64	0.00
216	44103105-HX-B48	Ink Cartridge, HP L0S72AA (HP955XL) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1644.24	0.00
217	44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
218	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
219	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
220	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	741.28	0.00
221	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	77.43	0.00
222	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	736.32	0.00
223	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black, forLX-310	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	77.94	0.00
224	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2685.28	0.00
225	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1892.80	0.00
226	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2685.28	0.00
227	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3567.20	0.00
228	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5002.40	0.00
229	44103103-HP-B12	TONER CART, HP CB435A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3380.00	0.00
230	44103103-HP-B14	TONER CART, HP CB540A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3337.36	0.00
231	44103103-HP-B18	TONER CART, HP CE255A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7332.00	0.00
232	44103103-HP-B21	TONER CART, HP CE278A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3952.00	0.00
233	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3432.00	0.00
234	44103103-HP-B23	TONER CART, HP CE310A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2360.80	0.00
235	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2542.80	0.00
236	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2542.80	0.00
237	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2542.80	0.00
238	44103103-HP-B24	TONER CART, HP CE320A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2916.16	0.00
239	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3072.16	0.00
240	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3072.16	0.00
241	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3072.16	0.00
242	44103103-HP-B25	TONER CART, HP CE390A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7856.16	0.00
243	44103103-HP-B26	TONER CART, HP CE400A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6900.40	0.00
244	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10193.04	0.00
245	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10193.04	0.00
246	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10193.04	0.00
247	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4201.60	0.00
248	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6011.20	0.00
249	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6011.20	0.00

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250	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6011.20	0.00
251	44103103-HP-B28	TONER CART, HP CE505A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4466.80	0.00
252	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7332.00	0.00
253	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3044.01	0.00
254	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5787.60	0.00
255	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5200.00	0.00
256	44103103-HP-B51	HP Toner CF280XC	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7112.56	0.00
257	44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8606.00	0.00
258	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3241.70	0.00
259	44103103-HX-B51	Toner Cartridge, HP CF283XC (HP83X) Blk Contract L	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4056.00	0.00
260	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10051.00	0.00
261	44103103-HX-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13156.00	0.00
262	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2901.60	0.00
263	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2953.60	0.00
264	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2953.60	0.00
265	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2953.60	0.00
266	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7056.40	0.00
267	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8846.24	0.00
268	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow LaserJe	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8846.24	0.00
269	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta LaserJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8846.24	0.00
270	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3429.78	0.00
271	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4043.83	0.00
272	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow LaserJe	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4043.83	0.00
273	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta LaserJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4043.83	0.00
274	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4440.80	0.00
275	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7441.20	0.00
276	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5616.00	0.00
277	44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00
278	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5616.00	0.00
279	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00
280	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5616.00	0.00
281	44103103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00
282	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3900.00	0.00
283	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4399.20	0.00
284	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3406.00	0.00
285	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2350.40	0.00
286	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2454.40	0.00
287	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3380.00	0.00
288	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2875.58	0.00
289	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7259.20	0.00
290	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3458.00	0.00

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291	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6442.80	0.00
292	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7321.14	0.00
293	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3962.24	0.00
294	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4066.40	0.00
295	44103103-BR-B15	TONER CART, BROTHER TN-3478 Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6370.00	0.00
296	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13399.36	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
297	45121517-DO-C02	DOCUMENT CAMERA	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	23623.60	0.00
298	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	17472.00	0.00
FLAG OR ACCESSORIES																										
299	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece				0	0.00				0	0.00	1			1	284.84				0	0.00	1.00	284.84	284.84
PRINTED PUBLICATIONS																										
300	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book				0	0.00				0	0.00				0	0.00				0	0.00	0.00	37.21	0.00
FIRE FIGHTING EQUIPMENT																										
301	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit				0	0.00				0	0.00				0	0.00	7			7	8,008.00	7.00	1144.00	8008.00
302	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5613.25	0.00
CONSUMER ELECTRONICS																										
303	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6415.64	0.00
FURNITURE AND FURNISHINGS																										
304	56101504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	303.68	0.00
305	56101504-CM-W01	CHAIR,monobloc, white, with backrest, w/o armrest	piece				0	0.00	5			5	1,508.00				0	0.00				0	0.00	5.00	301.60	1508.00
306	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1336.40	0.00
307	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1315.60	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
308	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	39.78	0.00
309	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	42.38	0.00
310	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4.42	0.00
311	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	2			2	69.22	3			3	103.83	3			3	103.83	2			2	69.22	10.00	34.61	346.10
312	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	34.61	0.00
313	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	34.61	0.00
314	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	154.84	0.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5	43232202-SFT-005	Content management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6	43232304-SFT-006	Data management and query software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7	43232402-SFT-007	Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
9	43232603-SFT-009	Industry specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10	43232701-SFT-010	Network applications software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11	43232802-SFT-011	Network management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12	43232905-SFT-012	Networking software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13	43233004-SFT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14	43233205-SFT-014	Security and protection software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15	43233405-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
16	43233501-SFT-016	Information exchange software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
PART II. OTHER ITEMS NOT AVALABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
Common Electrical Supplies																										
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type	unit				0	0.00	1			1	15,000.00				0	0.00				0	0.00	1.00	15000.00	15000.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Common Office Equipment																										
1	44111905-WB-N01	White Board	piece	2			2	500.00				0	0.00				0	0.00				0	0.00	2.00	250.00	500.00
2	44111911-WB-D01	White Board, Digital					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3							0	0.00				0	0.00	1			1	700.00				0	0.00	1.00	700.00	700.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
15						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Common Office Supplies																										
1	BALLPEN (BLACK- 25 pcs. Per box)	box	4			4	800.00	4			4	800.00	3			3	600.00	3			3	600.00	14.00	200.00	2800.00
2	BROWN ENVELOPE (SHORT)	piece	10			10	80.00				0	0.00				0	0.00				0	0.00	10.00	8.00	80.00
3	BROWN ENVELOPE (LONG)	piece	10			10	120.00	5			5	60.00	5			5	60.00	5			5	60.00	25.00	12.00	300.00
4	CONTINOUS PAPER	box	1			1	1,000.00			1	1	1,000.00				0	0.00	1			1	1,000.00	3.00	1000.00	3000.00
5	FILLER (SIEGAL-A4)	pack				0	0.00			5	5	300.00	15			15	900.00				0	0.00	20.00	60.00	1200.00
6	HIGHLIGHTER	piece		1		1	75.00		1		1	75.00		1		1	75.00				0	0.00	3.00	75.00	225.00
7	LEVER ARCH FOLDER	piece	4	3	3	10	2,590.00	4	3	4	11	2,849.00	3	4	3	10	2,590.00	4	3	4	11	2,849.00	42.00	259.00	10878.00
8	PAPER FASTENER (PLASTIC SMALL)	box	3	3	3	9	270.00	3	3	3	9	270.00	3	3	3	9	270.00	3	2	3	8	240.00	35.00	30.00	1050.00
9	PAPER FASTENER (PLASTIC LONG)	box	2			2	319.50	1			1	159.75	2			2	319.50	1			1	159.75	6.00	159.75	958.50
10	SCOTCH TAPE (18MMx45m)	roll	5			5	25.00				0	0.00	5			5	25.00				0	0.00	10.00	5.00	50.00
11	STAPLE WIRE #35	box	3	4	3	10	800.00	4	3	4	11	880.00	3	4	3	10	800.00	3	3	3	9	720.00	40.00	80.00	3200.00
12	STICKER PAPER	pack	3			3	600.00	3			3	600.00	2			2	400.00	2			2	400.00	10.00	200.00	2800.00
9	STICKY NOTE	pack	3			3	180.00	3			3	180.00	3			3	180.00	3			3	180.00	12.00	60.00	720.00
10	RIBBON CARTRIDGE LX310	piece	2	3	2	7	826.00	3	2	3	8	944.00	2	3	2	7	826.00	3	2	3	8	944.00	30.00	118.00	3540.00
11	GLUE STICK	pack	1	1	1	3	90.00	1		1	2	60.00	1		1	2	60.00	1	1	1	3	90.00	10.00	30.00	300.00
12						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Common Janitorial Supplies																										
1	ALBATROSS	piece	4			4	240.00	6			6	360.00				0	0.00	5			5	300.00	15.00	60.00	900.00
2	DISINFECTANT (LIQUID) 1 LITER PER PACK	bottle	3	4	3	10	1,500.00	3	4	3	10	1,500.00	3	4	3	10	1,500.00	3	4	3	10	1,500.00	40.00	150.00	6000.00
3	DISHWASHING LIQUID (1 liter per bottle)	bottle	1	1	1	3	390.00	1	1	1	3	390.00	1		1	2	260.00	1		1	2	260.00	10.00	130.00	1300.00
4	FABRIC CONDITIONER	pack	1	1	1	3	825.00	1	1	1	3	825.00	1	1	1	3	825.00	1	1	1	3	825.00	12.00	275.00	3300.00
5	FOOT MAT	piece				0	0.00				0	0.00				0	0.00	3			3	1,800.00	3.00	600.00	1800.00
6	GLASS CLEANER 500 ML	bottle	1	1	1	3	480.15	1	1	1	3	480.15	1	1	1	3	480.15	1	1	1	3	480.15	12.00	160.05	1920.60
7	MURIATIC ACID 1L	pack	1		1	2	200.00		1		1	100.00	1		1	2	200.00		1		1	100.00	6.00	100.00	600.00
8	RAG	piece	5			5	250.00	5			5	250.00	5			5	250.00	5			5	250.00	20.00	50.00	1000.00
9	SCOURING PAD W/ FOAM	piece	1		1	2	20.00		1		1	10.00	1		1	2	20.00		1		1	10.00	6.00	10.00	60.00
10	TOILET BRUSH	bottle	1			1	80.00	1			1	80.00				0	0.00	1			1	80.00	3.00	80.00	240.00
11	TOILET RUBBER PUMPS (PLUNGER)	piece				0	0.00				0	0.00	1			1	65.00				0	0.00	1.00	65.00	65.00
12						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
16						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
17						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
18						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Office Equipment and Accessories																									
1	BIOMETRICS	unit				0	0.00				0	0.00				0	0.00	1			1	10,000.00	1.00	10000.00	10000.00
2	DVR	unit				0	0.00				0	0.00	1			1	10,000.00				0	0.00	1.00	10000.00	10000.00
3	CCTV CAMERA	unit				0	0.00				0	0.00	5			5	12,500.00				0	0.00	5.00	2500.00	12500.00
4	CELLPHONE- KEYPAD TYPE	unit	2			2	1,400.00	1			1	700.00	1			1	700.00	1			1	700.00	5.00	700.00	3500.00
5	CELLPHONE- ANDROID OS	unit				0	0.00	1			1	16,000.00				0	0.00				0	0.00	1.00	16000.00	16000.00
6	DATA LOGGER	unit			1	1	50,000.00				0	0.00			1	1	50,000.00				0	0.00	2.00	50000.00	100000.00
7	DIGITAL WALLCLOCK	unit	1			1	800.00				0	0.00	1			1	800.00				0	0.00	2.00	800.00	1600.00
8	ELECTRIC KETTLE	unit				0	0.00	1			1	500.00				0	0.00	1			1	500.00	2.00	500.00	1000.00
9	MONEY DETECTOR	unit				0	0.00				0	0.00				0	0.00	1			1	700.00	1.00	700.00	700.00
10	RING BINDER	unit				0	0.00				0	0.00	1			1	5,000.00				0	0.00	1.00	5000.00	5000.00
11	SCANNER	unit				0	0.00				0	0.00	1			1	7,000.00				0	0.00	1.00	7000.00	7000.00
12	TEMPERATURE SCANNER WITH STAND	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	900.00	0.00
13	WEIGHING SCALE	unit				0	0.00	1			1	900.00				0	0.00	1			1	900.00	2.00	900.00	1800.00
14						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Office Supplies																									
1	APRON	piece	1			1	150.00	1			1	150.00	1			1	150.00	1			1	150.00	4.00	150.00	600.00
2	BINDERS	piece	10			10	2,400.00	10			10	2,400.00	10			10	2,400.00	8			8	1,920.00	38.00	240.00	9120.00
3	BOOK END	pair				0	0.00				0	0.00	3			3	360.00				0	0.00	3.00	120.00	360.00
4	BOOTS	pair	1			1	750.00	2			2	1,500.00	2			2	1,500.00	2			2	1,500.00	7.00	750.00	5250.00
5	BULLETIN BOARD	piece				0	0.00	1			1	250.00				0	0.00				0	0.00	1.00	250.00	250.00
6	CALENDAR	piece				0	0.00				0	0.00				0	0.00	3000			3000	60,000.00	3,000.00	20.00	60000.00
7	CELLCARD	piece	5	5	6	16	4,800.00	6	6	6	18	5,400.00	9	9	9	27	8,100.00	9	9	9	27	8,100.00	88.00	300.00	26400.00
8	CLIP BOARD	piece	5			5	350.00				0	0.00				0	0.00				0	0.00	5.00	70.00	350.00
9	COFFEE 3 IN 1	piece	24	24	24	72	1,008.00	24	24	24	72	1,008.00	24	24	24	72	1,008.00	24	24	24	72	1,008.00	288.00	14.00	4032.00
10	DAILY TIME RECORD (50 pages per pad)	pad	2			2	100.00				0	0.00				0	0.00				0	0.00	2.00	50.00	100.00
11	DISPOSABLES (PAPER PLATES, SPOON AND FORK)	pack	5			5	500.00	5			5	500.00	5			5	500.00	5			5	500.00	20.00	100.00	2000.00
12	DOORKNOB	piece	3			3	1,050.00				0	0.00	3			3	1,050.00				0	0.00	6.00	350.00	2100.00
13	DOUBLE SIDED TAPE	roll	5			5	450.00				0	0.00	5			5	450.00			1	1	90.00	11.00	90.00	990.00
14	EMERGENCY KIT	set	2			2	2,000.00				0	0.00				0	0.00				0	0.00	2.00	1000.00	2000.00
15	FABRICS	yard				0	0.00	5			5	600.00				0	0.00	5			5	600.00	10.00	120.00	1200.00
16	FASTENER REMOVER	piece				0	0.00	1			1	30.00				0	0.00				0	0.00	1.00	30.00	30.00
17	FLAG LACE	piece				0	0.00	2			2	56.00				0	0.00				0	0.00	2.00	28.00	56.00
18	FRAME (DOCUMENT FRAME)	piece				0	0.00				0	0.00	15			15	1,500.00	10			10	1,000.00	25.00	100.00	2500.00
19	GLASS (DRINKING GLASS)	dozen				0	0.00	3			3	540.00				0	0.00				0	0.00	3.00	180.00	540.00
20	ID LACE	piece				0	0.00				0	0.00				0	0.00	12			12	960.00	12.00	80.00	960.00
21	LAMINATING FILM (20 sheets per pack)	pack	3			3	900.00				0	0.00	3			3	900.00	4			4	1,200.00	10.00	300.00	3000.00
22	OFFICE ID	piece				0	0.00				0	0.00	1			1	0.00				0	0.00	1.00		0.00
23	PAPER TRAY	pack				0	0.00	1			1	100.00				0	0.00				0	0.00	1.00	100.00	100.00
24	PAY ENVELOPE	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	60.00	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
25		PLASTIC COVER	yard		8		8	280.00				0	0.00				0	0.00				0	0.00	8.00	35.00	280.00
26		PLASTIC POTS (Small)	piece	10			10	100.00				0	0.00	10			10	100.00				0	0.00	20.00	10.00	200.00
27		PLASTIC POTS (Medium)	piece	70			70	2,100.00				0	0.00	50			50	1,500.00				0	0.00	120.00	30.00	3600.00
28		PHOTO PAPER	pack	1			1	200.00	1			1	200.00	2			2	400.00	1			1	200.00	5.00	200.00	1000.00
29		PLACE MAT	piece			10	10	450.00				0	0.00				0	0.00				0	0.00	10.00	45.00	450.00
30		POT (CEMENT POT BIG)	piece			2	2	1,000.00				0	0.00				0	0.00				0	0.00	2.00	500.00	1000.00
31		RAINCOAT	piece				0	0.00				0	0.00	8			8	2,800.00				0	0.00	8.00	350.00	2800.00
32		RUBBER BAND	box	1		1	2	90.00	1	1	1	3	135.00	1		1	2	90.00	1	1	1	3	135.00	10.00	45.00	450.00
33		RUBBER STAMP	bottle	7			7	1,400.00				0	0.00				0	0.00				0	0.00	7.00	200.00	1400.00
34		RULER	piece				0	0.00	1			1	25.00				0	0.00				0	0.00	1.00	25.00	25.00
35		SEWING KIT (NEEDLE AND THREAD)	piece				0	0.00			1	1	70.00				0	0.00				0	0.00	1.00	70.00	70.00
36		TARPAULIN 2x3	piece	5			5	1,750.00	5			5	1,750.00	5			5	1,750.00	5			5	1,750.00	20.00	350.00	7000.00
37		TARPAULIN 4x3	pack	1			1	380.00				0	0.00	1			1	380.00				0	0.00	2.00	380.00	760.00
38		TARPAULIN 5x3	piece		4		4	1,600.00				0	0.00				0	0.00				0	0.00	4.00	400.00	1600.00
39		TARPAULIN 4x6	piece				0	0.00	1			1	700.00				0	0.00				0	0.00	1.00	700.00	700.00
40		TARPAULIN 8x8	piece				0	0.00	1			1	1,500.00				0	0.00				0	0.00	1.00	1500.00	1500.00
41		TEMPERATURE SCANNER	pack		2		2	1,800.00		1		1	900.00				0	0.00				0	0.00	3.00	900.00	2700.00
42		UMBRELLA-LONG	piece				0	0.00	1			1	1,500.00				0	0.00				0	0.00	1.00	1500.00	1500.00
43		WALL CLOCK	piece				0	0.00	5			5	500.00				0	0.00				0	0.00	5.00	100.00	500.00
44			piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	100.00	0.00
45			pack				0	0.00				0	0.00				0	0.00								0.00
46			piece				0	0.00				0	0.00				0	0.00								0.00
47			box				0	0.00				0	0.00				0	0.00								0.00
48			piece				0	0.00				0	0.00				0	0.00								0.00
49			roll				0	0.00				0	0.00				0	0.00								0.00
50			piece				0	0.00				0	0.00				0	0.00								0.00
51			pack				0	0.00				0	0.00				0	0.00								0.00
52			pack				0	0.00				0	0.00				0	0.00								0.00
53			piece				0	0.00				0	0.00				0	0.00								0.00
54			piece				0	0.00				0	0.00				0	0.00								0.00
55			piece				0	0.00				0	0.00				0	0.00								0.00
56			piece				0	0.00				0	0.00				0	0.00								0.00
57			piece				0	0.00				0	0.00				0	0.00								0.00
58			piece				0	0.00				0	0.00				0	0.00								0.00
59			piece				0	0.00				0	0.00				0	0.00								0.00
60			piece				0	0.00				0	0.00				0	0.00								0.00
61			bottle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Audio and visual presentation and composing equipment																										
1	52161505-TV-S01	SMART Television	unit				0	0.00	1			1	15,000.00				0	0.00				0	0.00	1.00	15000.00	15000.00
2	52161520-MC-M01	Microphone					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	52161512-SP-K01	Speakers					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
4	32101514-AM-P01	Amplifier					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5	52161517-EQ-E01	Equalizer					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Photographic or filming or video equipment																										
1	46171615-HD-C01	HD Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	45121504-DS-C01	DSLR Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	45121516-VH-C01	HD Video Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4	45121506-VC-C01	Video Conference Equipment					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Cleaning Equipment and Supplies																										
1		TISSUE PAPER (2-PLY, 300 SHEETS PER ROLL, 12 ROLLS PER PACK)	packs	1	1	2	4	480.00	1	2	1	4	480.00	2	2	2	6	720.00	2	2	2	6	720.00	20.00	120.00	2400.00
2		TRASH CAN	piece	1			1	300.00				0	0.00	1			1	300.00				0	0.00	2.00	300.00	600.00
3		FLOOR MOP WITH SPINNER	piece	1			1	600.00				0	0.00				0	0.00				0	0.00	1.00	600.00	600.00
4		DIPPER (TABO)	piece	1			1	40.00				0	0.00				0	0.00				0	0.00	1.00	40.00	40.00
5		PAIL	piece	1			1	100.00	1			1	100.00	1			1	100.00	2			2	200.00	5.00	100.00	500.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Paper Materials and Products																										
1		APPLICATION FORM PG.1	ream				0	0.00				0	0.00			2	2	900.00				0	0.00	2.00	450.00	900.00
2		APPLICATION FORM PG.2	ream				0	0.00				0	0.00			2	2	900.00				0	0.00	2.00	450.00	900.00
3		CHANGE OF OWNERSHIP	ream				0	0.00				0	0.00			2	2	900.00				0	0.00	2.00	450.00	900.00
4		COMPLAINTS AND ACTION FORM	ream				0	0.00				0	0.00			2	2	900.00				0	0.00	2.00	450.00	900.00
5		DRIVERS TRIP TICKET	ream				0	0.00				0	0.00			2	2	900.00				0	0.00	2.00	450.00	900.00
6		GATE PASS SLIP	pad				0	0.00				0	0.00			4	4	200.00				0	0.00	4.00	50.00	200.00
7		INSPECTION AND ACCEPTANCE	ream				0	0.00				0	0.00			2	2	1,000.00				0	0.00	2.00	500.00	1000.00
8		INITIAL AND POST INSPECTION	ream				0	0.00				0	0.00			2	2	900.00				0	0.00	2.00	450.00	900.00
9		ITINERARY OF TRAVEL	ream				0	0.00				0	0.00			2	2	900.00				0	0.00	2.00	450.00	900.00
10		JOB ORDER FORM	ream				0	0.00				0	0.00			1	1	400.00				0	0.00	1.00	400.00	400.00
11		KASUNDUAN NG SERBISYO NG TUBIG	ream				0	0.00				0	0.00			1	1	500.00				0	0.00	1.00	500.00	500.00
12		MAINTENANCE ORDER FORM	ream				0	0.00				0	0.00			2	2	900.00				0	0.00	2.00	450.00	900.00
13		PASS SLIP FORM	pad				0	0.00				0	0.00			4	4	200.00				0	0.00	4.00	50.00	200.00
14		PETTY CASH VOUCHER	ream				0	0.00				0	0.00			5	5	500.00				0	0.00	5.00	100.00	500.00
15		PROMISSORY NOTE	ream				0	0.00				0	0.00			2	2	800.00				0	0.00	2.00	400.00	800.00
16		PURCHASE ORDER	ream				0	0.00				0	0.00			2	2	900.00				0	0.00	2.00	450.00	900.00
17		PURCHASE REQUEST	ream				0	0.00				0	0.00			2	2	1,000.00				0	0.00	2.00	500.00	1000.00
18		REQUEST FOR QUOTATION	ream				0	0.00				0	0.00			1	1	450.00				0	0.00	1.00	450.00	450.00
19		RER	ream				0	0.00				0	0.00			3	3	150.00				0	0.00	3.00	50.00	150.00
20		S.O.A.	box				0	0.00	35			35	63,000.00				0	0.00				0	0.00	35.00	1800.00	63000.00
21		SENIOR CITIZEN FORM	ream				0	0.00				0	0.00			1	1	400.00				0	0.00	1.00	400.00	400.00
22		STORE REQUISITION FORM (BIG)	ream				0	0.00				0	0.00			10	10	4,500.00				0	0.00	10.00	450.00	4500.00
23		STORE REQUISITION FORM (SMALL)	ream				0	0.00				0	0.00			2	2	900.00				0	0.00	2.00	450.00	900.00
24		SURVEY FORM	ream				0	0.00				0	0.00			2	2	900.00				0	0.00	2.00	450.00	900.00
25		TRAVEL ORDER	ream				0	0.00				0	0.00			2	2	900.00				0	0.00	2.00	450.00	900.00
26		TRIP TICKET	ream				0	0.00				0	0.00			2	2	900.00				0	0.00	2.00	450.00	900.00
																	0	0.00				0	0.00	0.00		
Lighting and fixtures and accessories																										
1	39112102-LB-B01	LED bulb	piece				0	0.00				0	0.00	3			3	540.00				0	0.00	3.00	180.00	540.00
2		SPOT LIGHT (LED 15w)	piece				0	0.00				0	0.00			1	1	1,000.00				0	0.00	1.00	1000.00	1000.00
3		FLASH LIGHT LED	piece	1			1	100.00				0	0.00	1			1	100.00				0	0.00	2.00	100.00	200.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Electrical equipment and components and supplies																										
1		FLAT CORD #14	meter	30			30	9,000.00				0	0.00				0	0.00				0	0.00	30.00	300.00	9000.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Computer Supplies																										
1		EPSON INK 003-BLACK	piece	1		1	2	550.00	1	1	1	3	825.00	1		1	2	550.00	1	1	1	3	825.00	10.00	275.00	2750.00
2		EPSON INK 003-CYAN	piece	1		1	2	550.00	1	1	1	3	825.00	1		1	2	550.00	1	1	1	3	825.00	10.00	275.00	2750.00
3		EPSON INK 003-MAGENTA	piece	1		1	2	550.00	1	1	1	3	825.00	1		1	2	550.00	1	1	1	3	825.00	10.00	275.00	2750.00
4		EPSON INK 003-YELLOW	piece	1		1	2	550.00	1	1	1	3	825.00	1		1	2	550.00	1	1	1	3	825.00	10.00	275.00	2750.00
5		HP GT51-BLACK	piece	2			2	550.00	2			2	550.00	3			3	825.00	3			3	825.00	10.00	275.00	2750.00
6		HP GT52-CYAN	piece	2			2	550.00	2			2	550.00	3			3	825.00	3			3	825.00	10.00	275.00	2750.00
7		HP GT52-MAGENTA	piece	2			2	550.00	2			2	550.00	3			3	825.00	3			3	825.00	10.00	275.00	2750.00
8		HP GT52-YELLOW	piece	2			2	550.00	2			2	550.00	3			3	825.00	3			3	825.00	10.00	275.00	2750.00
9			piece				0	0.00				0	0.00				0	0.00	3			3	750.00	3.00	250.00	750.00
10			piece				0	0.00				0	0.00				0	0.00	3			3	750.00	3.00	250.00	750.00
11			piece				0	0.00				0	0.00				0	0.00	3			3	750.00	3.00	250.00	750.00
12			piece				0	0.00				0	0.00				0	0.00	3			3	750.00	3.00	250.00	750.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Common ICT Equipment																										
1	43212104-PI-M01	PRINTER, Inkjet, Monochrome					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	43212104-PI-C01	PRINTER, Inkjet, Color					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
3	43212105-PP-001	Portable Printer					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4	43211509-AT-001	Android Tablet					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5	43222610-HS-001	Hub/Switches					0	0.00				0	0.00				0	0.00	1			1	1,500.00	1.00	1500.00	1500.00
6	43222609-NR-001	Network Routers					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7	43222640-WA-P01	Wireless Access Point					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8	43211711-SF-001	Scanner, Flatbed					0	0.00				0	0.00				0	0.00	1			1	7,000.00	1.00	7000.00	7000.00
9	45111601-WP-P01	Wireless Pointing Device / Laser Pointer					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10	81112306-MF-P01	Multi Function PRINTER					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)	unit	1			1	3,500.00	1			1	3,500.00	1			1	3,500.00	2			2	7,000.00	5.00	3500.00	17500.00
12	43191501-MP-001	Mobile Phone					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13	43211711-SC-D01	Scanner, Colored, Double sided, feeder type	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14		EPSON 3-IN-1 PRINTER	piece				0	0.00				0	0.00			1	1	8,000.00				0	0.00	1.00	8000.00	8000.00
15		EPSON LX310 PRINTER	unit				0	0.00				0	0.00			1	1	12,000.00				0	0.00	1.00	12000.00	12000.00
16		EPSON L3110	unit				0	0.00				0	0.00			1	1	8,500.00				0	0.00	1.00	8500.00	8500.00
17		DESKTOP COMPUTER	unit	1			1	45,000.00				0	0.00	1			1	45,000.00				0	0.00	2.00	45000.00	90000.00
18		LAPTOP (HP)	unit				0	0.00	1			1	45,000.00				0	0.00				0	0.00	1.00	45000.00	45000.00
19			piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	500.00	0.00
20			unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2800.00	0.00
21			piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7500.00	0.00
22			unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3500.00	0.00
23			piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	150.00	0.00

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
OTHER SOFTWARE																										
1		MICROSOFT OFFICE	lot			1	1	7,500.00				0	0.00				0	0.00				0	0.00	1.00	7500.00	7500.00
2		READ AND BILL SYSTEM	lot				0	0.00				0	0.00				0	0.00	1			1	350,000.00	1.00	350000.00	350000.00
3		WINDOWS OFFICE	lot				0	0.00				0	0.00				0	0.00	1			1	5,000.00	1.00	5000.00	5000.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Consumables																										
1		CHLORINE GRANULES(45 kilograms per drum)	drum			12	12	79,384.80				0	0.00	14			14	92,615.60	14			14	92,615.60	40.00	6615.40	264616.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Other Categories																										
1	53121601-GB-001	GO BAG, for disaster relief, rescue operations					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	60104701-SP-001	Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
4	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5	46181502-BF-V01	Bullet proof vest					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6	25172502-WW-001	Wheels, _____ (type of vehicle)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7	40161513-FF-001	Fuel Filters					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8	48101710-DW-F01	Drinking Water/ Fountain					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9	26111729-AB-001	Auto Battery					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10		AIR RELEASE VALVE 1/2	piece	1			1	700.00				0	0.00				0	0.00				0	0.00	1.00	700.00	700.00
11		BALL VALVE WITH LOCKWINGS 1/2"	piece	100			100	23,500.00	100			100	23,500.00	100			100	23,500.00	100			100	23,500.00	400.00	235.00	94000.00
12		BALL VALVE WITH LOCKWINGS 3/4"	piece	25			25	8,625.00				0	0.00	25			25	8,625.00				0	0.00	50.00	345.00	17250.00
13		BRASS ADAPTER 1/2"	piece	100			100	16,500.00	100			100	16,500.00	100			100	16,500.00	50			50	8,250.00	350.00	165.00	57750.00
14		BRASS ADAPTOR 3/4"	piece	25			50	11,350.00				0	0.00	50			50	11,350.00	50			50	11,350.00	150.00	227.00	34050.00
15		FAUCET 1/2	piece	3			3	540.00				0	0.00				0	0.00				0	0.00	3.00	180.00	540.00
16		GATE VALVE 4" BUTTERFLY	piece	2			2	20,000.00				0	0.00				0	0.00				0	0.00	2.00	10000.00	20000.00
17		GI COUPLING 1/2"	piece	25			25	525.00				0	0.00	25			25	525.00				0	0.00	50.00	21.00	1050.00
18		GI COUPLING 3/4"	piece	25			25	625.00	25			25	625.00	25			25	625.00	25			25	625.00	100.00	25.00	2500.00
19		GI COUPLING REDUCER 3/4x12"	piece	20			20	700.00				0	0.00				0	0.00				0	0.00	20.00	35.00	700.00
20		GI ELBOW 1/2x90 DEG.	piece	300			300	9,975.00	300			300	9,975.00	300			300	9,975.00	300			300	9,975.00	1,200.00	33.25	39900.00
21		GI ELBOW 2x90 DEG.	piece	10			10	1,950.00				0	0.00				0	0.00				0	0.00	10.00	195.00	1950.00
22		GI ELBOW 3/4x90 DEG.	piece	35			35	1,540.00				0	0.00	35			35	1,540.00				0	0.00	70.00	44.00	3080.00
23		GI ELBOW REDUCER 3/4x12	piece	125			125	6,018.75	125			125	6,018.75	125			125	6,018.75	125			125	6,018.75	500.00	48.15	24075.00
24		GI NIPPLE 12x1/2	piece	150			150	11,250.00	150			150	11,250.00	150			150	11,250.00	150			150	11,250.00	600.00	75.00	45000.00
25		GI NIPPLE 12x3/4	piece	50			50	4,000.00	50			50	4,000.00	50			50	4,000.00	50			50	4,000.00	200.00	80.00	16000.00
26		GI NIPPLE 2x1/2	piece	25			25	425.00				0	0.00	25			25	425.00				0	0.00	50.00	17.00	850.00
27		GI NIPPLE 2x34	piece	25			25	475.00				0	0.00	25			25	475.00				0	0.00	50.00	19.00	950.00
28		GI NIPPLE 4x1/2	piece	125			125	3,150.00	125			125	3,150.00	125			125	3,150.00	125			125	3,150.00	500.00	25.20	12600.00
29		GI NIPPLE 4x3/4	piece	25			25	950.00				0	0.00	25			25	950.00				0	0.00	50.00	38.00	1900.00
30		GI NIPPLE 6x1/2	piece	125			125	4,900.00	125			125	4,900.00	125			125	4,900.00	125			125	4,900.00	500.00	39.20	19600.00
31		GI NIPPLE 6x3/4	piece	25			25	1,075.00	25			25	1,075.00	25			25	1,075.00				0	0.00	75.00	43.00	3225.00
32		GI PLUG 1/2	piece	25			25	450.00				0	0.00	25			25	450.00				0	0.00	50.00	18.00	900.00
33		GI PLUG 2	piece	10			10	650.00				0	0.00				0	0.00				0	0.00	10.00	65.00	650.00
34		GI PLUG 3/4	piece	25			25	500.00				0	0.00				0	0.00				0	0.00	25.00	20.00	500.00
35		GI TEE 1/2	piece	15			15	555.00				0	0.00	15			15	555.00				0	0.00	30.00	37.00	1110.00
36		GI TEE 3/4	piece	15			15	855.00				0	0.00	15			15	855.00				0	0.00	30.00	57.00	1710.00
37		MECHANICAL TEE	piece	2			2	5,600.00				0	0.00				0	0.00				0	0.00	2.00	2800.00	5600.00
38		PADLOCK WITH UNIVERSAL KEY	piece	25			25	6,250.00	25			25	6,250.00	25			25	6,250.00	25			25	6,250.00	100.00	250.00	25000.00

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
39	PE HOSE 1/2x300m	roll	3			3	18,900.00	4			4	25,200.00	4			4	25,200.00	4			4	25,200.00	15.00	6300.00	94500.00
40	PE HOSE 3/4x300m	roll	3			3	30,600.00				0	0.00				0	0.00				0	0.00	3.00	10200.00	30600.00
41	PLASTIC TEE REDUCER 3/4x1/2	piece	25			25	4,050.00				0	0.00				0	0.00				0	0.00	25.00	162.00	4050.00
42	PLASTIC COUPLING 1/2	piece	50			50	2,695.00	50			50	2,695.00	50			50	2,695.00	100			100	5,390.00	250.00	53.90	13475.00
43	PLASTIC COUPLING 3/4	piece	20			20	1,500.00				0	0.00	20			20	1,500.00				0	0.00	40.00	75.00	3000.00
44	PLASTIC ELBOW 1/2x90 DEG.	piece	20			20	1,400.00				0	0.00				0	0.00				0	0.00	20.00	70.00	1400.00
45	PALSTIC ELBOW 3/4	piece	20			20	1,680.00				0	0.00				0	0.00				0	0.00	20.00	84.00	1680.00
46	PLASTIC END CAP 1/2x90	piece	15			15	375.00				0	0.00	15			15	375.00				0	0.00	30.00	25.00	750.00
47	PLASTIC END CAP 3/4	piece	15			15	420.00				0	0.00	15			15	420.00				0	0.00	30.00	28.00	840.00
48	PLASTIC MALE ADAPTOR 1/2	piece	100			100	4,500.00	100			100	4,500.00	100			100	4,500.00	100			100	4,500.00	400.00	45.00	18000.00
49	PLASTIC MALE ADAPTOR 3/4	piece	15			15	900.00				0	0.00	15			15	900.00				0	0.00	30.00	60.00	1800.00
50	PLASTIC TEE 1/2	piece	20			20	2,000.00				0	0.00				0	0.00				0	0.00	20.00	100.00	2000.00
51	PLASTIC TEE 3/4	piece	20			20	2,400.00				0	0.00				0	0.00				0	0.00	20.00	120.00	2400.00
52	PVC PIPE 2"	piece	2			2	1,500.00				0	0.00				0	0.00				0	0.00	2.00	750.00	1500.00
53	PVC PIPE 3"	piece	2			2	3,200.00				0	0.00				0	0.00				0	0.00	2.00	1600.00	3200.00
54	PVC PIPE 4"	piece	5			5	11,500.00				0	0.00				0	0.00				0	0.00	5.00	2300.00	11500.00
55	PVC PIPE 6"	piece	4			4	12,000.00				0	0.00				0	0.00				0	0.00	4.00	3000.00	12000.00
56	SADDLE CLAMP 2x1/2	piece	50			50	13,500.00	50			50	13,500.00	50			50	13,500.00				0	0.00	150.00	270.00	40500.00
57	SADDLE CLAMP 3x1/2	piece	25			25	8,000.00	25			25	8,000.00	25			25	8,000.00	25			25	8,000.00	100.00	320.00	32000.00
58	SADDLE CLAMP 3x3/4	piece	10			10	4,200.00	10			10	4,200.00	50			50	21,000.00	50			50	21,000.00	120.00	420.00	50400.00
59	SADDLE CLAMP 4x1/2	piece	15			15	7,200.00	15			15	7,200.00	15			15	7,200.00	15			15	7,200.00	60.00	480.00	28800.00
60	SADDLE CLAMP 6x1/2	piece	25			25	16,250.00				0	0.00	25			25	16,250.00				0	0.00	50.00	650.00	32500.00
61	STC 2"	piece	5			5	8,000.00				0	0.00	5			5	8,000.00				0	0.00	10.00	1600.00	16000.00
62	STC 3"	piece	5			5	12,250.00	5			5	12,250.00	5			5	12,250.00				0	0.00	15.00	2450.00	36750.00
63	STC 4"	piece	5			5	13,500.00				0	0.00	5			5	13,500.00				0	0.00	10.00	2700.00	27000.00
64	STC 6"	piece	2			2	11,900.00	2			2	11,900.00	2			2	11,900.00				0	0.00	6.00	5950.00	35700.00
65	TEFLON 1/2x10m	box	10			10	18,000.00	10			10	18,000.00	5			5	9,000.00				0	0.00	25.00	1800.00	45000.00
66	WATER METER 1/2	piece				0	0.00	300			300	300,000.00				0	0.00				0	0.00	300.00	1000.00	300000.00
67																										
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	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
A. TOTAL																						₱		2,698,542.59
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						₱		269,854.26
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						₱		-
D. GRAND TOTAL (A + B+ C)																						₱		2,968,396.85
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								
F. MONTHLY CASH REQUIREMENTS																						₱		-
G.1 Available at Procurement Service Stores					16,760.61					20,129.22					18,165.11					24,446.55		₱		79,501.49
G.2 Other Items not available at PS but regulary purchased from other sources					596,527.20					692,355.65					591,203.00					738,955.25		₱		2,619,041.10
TOTAL MONTHLY CASH REQUIREMENTS					613,287.81					712,484.87					609,368.11					763,401.80		₱		2,698,542.59

Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

JEROME T. SORIANO
Property Supplier Officer

Date Prepared:_____

Certified Funds Available / Certified Appropriate Funds Available:

MARY GRACE U. ESGUERRA
Accountant / Local Budget Officer

Approved by:

ANNE LORELIE LAURETA
Head of Office/Agency