

FORM A
PERFORMANCE TARGET & ACCOMPLISHMENT REPORT
FY 2020

Local Water District; LICAB WATER DISTRICT

MFOs AND PERFORMANCE INDICATORS (1)		FY 2019 ACTUAL ACCOMPLISHMENT (2)	FY 2020 TARGET (3)	RESPONSIBLE OFFICE/UNIT (4)	FY 2020 ACTUAL ACCOMPLISHMENT (5)	ACCOMPLISHMENT RATE (b)	REMARKS (/)
A. Water Facility Service Management							
2019 Budget:							
PI (Quantity) Access to Potable Water	Percentage of households with access to potable water against the total number of household within the coverage of the LWD.	2727/5650	5% or 280 Additional HH/ Concessionaire) of the total household within the coverage of LWD (total HH is 5,650)	Commercial Unit Maintenance Unit			
PI 2 (Quantity) Realibility of the Service	Percentage of household connections receiving a 24/7 supply of water.	24/7	24/7	Production Unit			
PI 3 (Timeliness) Adequacy (should not be less than 1:3:1)	Sources of Capacity of LWD to meet demands for 24/7 supply of water. To compute adequacy, use formula below: <u>rated capacity of sources(cu.m/yr)</u> Demand = No. of active connections x 5 (average household size) x 100- 130 (liters per capita per day) x 365 days x 1/L1000	43,216 cu m/mo (2.42:1) 47.47lps	30,000 cu.m/mo. (1.01:1) 35 lps	Production Unit			
PI 4 COVID-19 Response Measures	COVID-19 Response measures: -Wash hand facilities -Water delivery services	Implemented and	Implemented and				

	<ul style="list-style-type: none"> -Public information drives -Sanitation and hygiene activities -Disinfection initiatives -Issuance of health protocols -other resiliency program/s to mitigate COVID-19 	maintained the minimum safety protocols to limit the spread of COVID 19 but not limited to the following: <ul style="list-style-type: none"> - Disinfecting hands with the use of alcohol - use of face masks or face shield - social distancing - wash hand area -checking of body temperature - logsheet for contact tracing - coordination with MLGU Health Office 	maintained the minimum safety protocols to limit the spread of COVID 19 but not limited to the following: <ul style="list-style-type: none"> - Disinfecting hands with the use of alcohol - use of face masks or face shield - social distancing - wash hand area -checking of body temperature - logsheet for contact tracing - coordination with MLGU Health Office 	Administrative Unit Maintenance Unit Production Unit				
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B. Water Distribution Service Management

2019 Budget:							
PI 1 (Quantity) NRW: NRW should not exceed 30%	Percentage of unbilled water to the water production	8.03%	8%	Production Unit Maintenance Unit			
PI 2 (Quality) Potability	All water samples during the year should pass the physical-chemical and microbiological tests as required by PNSDW 2017.	5/5	5/5	Production Unit			
	Daily chlorine residual requirement should be at least 0.3 ppm at the farthest point. In case the LWD is using chlorine dioxide, the allowable level should be at least 0.2 to 0.4	0.3 ppm	0.3 ppm				

MFOs AND PERFORMANCE INDICATORS (1)		FY 2019 ACTUAL ACCOMPLISHMENT (2)	FY 2020 TARGET (3)	RESPONSIBLE OFFICE/UNIT (4)	FY 2020 ACTUAL ACCOMPLISHMENT (5)	ACCOMPLISHMENT RATE (6)	REMARKS (7)
PI 3 (Timeliness) Adequacy/Reability of service	Average response time in hours to restore service (major repair) when there are interruptions due to line breaks and/or production equipment, or facility breakdown as reflected in the updated Citizen's or Service Charter of the LWD.	Not more than two hours	Not more than two hours	Commercial Unit Maintenance Unit Production Unit			
Support to Operation (STO)							
2019 Budget:							
PI 1 Staff Productivity Index	Categories A,B, & C = 1 staff for every one hundredtwenty (120) service connections.	1:272	1:100	Administrative unit Commercial unit			
	Category D = 1 staff for every one hundred (100) service connections.						
PI 2 Affordability	Reasonableness/affordability and should observed the LWUA-approved rates.	Minimum Charge (10 cu.m) - P239.00 3.6% of LIG (P 5,000.00)	Minimum Charge (10 cu.m) - P239.00 3.6% of LIG (P 5,000.00)	Administrative unit Commercial unit			
PI 3 Customer Satisfaction	1. Compliance with R.A No. 11032 or the Ease of Doing Business (EODB) and Efficient Government Delivery Service Act of 2018.	none	none	Commercial Unit Maintenance Unit Production Unit			
	2. Percentage of customer complaints acted upon against received complaints.	80	50				
	•Complaints through Hotline #888 acted upon within 72 hours.	none	none				

3. Complaints received through the WD customer service unit within the period prescribed by ARTA and other	80	50				
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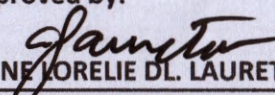
Certificate from hR Manager & GM on the compliance to csc Memo # 14-2016

MFOs AND PERFORMANCE INDICATORS (1)	FY 2019 ACTUAL ACCOMPLISHMENT (2)	FY 2020 TARGET (3)	RESPONSIBLE OFFICE/UNIT (4)	FY 2020 ACTUAL ACCOMPLISHMENT (5)	ACCOMPLISHMENT RATE (6)	REMARKS (7)
General Administration and support Services (GASS)						
2019 Budget:						
PI 1 Financial Viability and sustainability	<ul style="list-style-type: none"> Collection Efficiency > 90%; Positive Net Balance in the Average Net Income for twelve (12) months; Current Ratio = > 1.5:1 	Collection Efficiency - 97% Average Net Income (284,979.58/12) = 23,748.29 Current Ratio - 1.89:1	<ul style="list-style-type: none"> Collection Efficiency > 90%; Average Net Income = 5,000.00 Current Ratio = > 1.5:1 	Commercial Unit Administrative Unit Finance Unit		
PI 2 a) Compliance with COA reporting requirements	Follow the prescribed content and period of submission of five financial reports: <ul style="list-style-type: none"> Statement of financial position Statement of comprehensive income 	Submit Financial Statements on February 14, 2020 and Ageing of Cash Advance on November 15, 2019 <ul style="list-style-type: none"> Statement of financial position Statement of comprehensive income 	Submit Financial Statement every 15th of the following month, ageing of cash advances and ROSA quarterly <ul style="list-style-type: none"> Statement of financial position Statement of comprehensive income 	Administrative Unit Finance Unit		

	<ul style="list-style-type: none"> • Statement of cashflows • Statement of changes in equity • Notes to financial statement 	<ul style="list-style-type: none"> • Statement of cashflows • Statement of changes in equity • Notes to financial statement 	<ul style="list-style-type: none"> • Statement of cashflows • Statement of changes in equity • Notes to financial statement 				
B) Compliance with LWUA reporting requirements in accordance to content and period submission	b. Compliance with LWUA reporting requirements in accordance to content and period of submission i.e. Monthly Data Sheet, Balance Sheet, Income Statement, Cash Flow Statement, Microbiological/Physical/Chemical/Chlorine residual report, Approved WD budget w/ Annual Procurement Plan, Annual Report	Monthly Data Sheet, Financial Statements, Microbiological/Chlorine Residual Report submitted on or before 15th day of the month. Physical/Chemical Report submitted on July 16, 2019 Approved Water District budget submitted January 18, 2019 Annual Report Submitted February 14, 2020	Monthly Data Sheet, Financial Statements, Microbiological/Chlorine Residual Report submitted on or before 15th day of the month. Physical/Chemical Report submitted every 3rd quarter of the year; Approved Water District budget submitted every first month of the year; Annual Report Submitted every 3rd week of January.	Administrative Unit Finance Unit Production Unit			

Average Positive Net Income - EO 181-2015; LWUA MC 007-15; DBM-BC #007-2016

Prepared and Approved by:


 ANNE LORELIE D.L. LAURETA 09/24/20
 General Manager

Form A-1
DETAILS OF DELIVERY/OFFICE PERFORMANCE INDICATORS AND TARGETS
2020

Local Water District; LICAB WATER DISTRICT

Major Final Outputs/ Responsible Division	Performance Indicator 1	FY 2020 Target for Performance Indicator 1	ACCOMPLISH MENT for Performance Indicator 1	Performance Indicator 2	FY 2020 Target for Performance Indicator 2	ACCOMPLISH MENT for Performance Indicator 2	Performance Indicator 3	FY 2020 Target for Performance Indicator 3	ACCOMPLISH MENT for Performance Indicator 3	Performance Indicator 4	FY 2020 Target for Performance Indicator 4	ACCOMPLISH MENT for Performance Indicator 4
A. Water Facility Service Management												
Commercial Unit Maintenance Unit	(Quantity) access to potable water	additional 5% of Total household (5,650) or 280 Households		(Quality) reliability of service			(Timeliness) Adequacy			COVID-19 Response Measures	Implement and maintain the minimum safety protocols to limit the spread of COVID 19	
	Percentage of households with access to potable water against the total number of households within the coverage of the LWD			Percentage of Household connections receiving 24/7 supply of water			Sources Capacity of WD to meet demands for 24/7 supply			Implementatio n of resiliency programs to mitigate COVID-19		
Production Unit	30,000 cu.m/mo. (1.01:1) = 35lps				100% of households connections received 24/7 supply of water			35 lps				

