

LICAB WATER DISTRICT

CERTIFICATE OF COMPLIANCE

Pursuant to Republic Act No. 11032: An Act Promoting Ease of Doing Business and Efficient Delivery of Government Services, amending for the purpose Republic Act No. 9485, otherwise known as the Anti-Red Tape Act of 2007, and for Other Purposes

I, Anne Lorelie DL. Laureta, Filipino, of legal age, General Manager of the Licab Water District, the person responsible and accountable in ensuring compliance with Section 6 of the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, hereby declare and certify the following facts:

- 1) The Licab Water District has established its service standards known as the Citizen's Charter that enumerates the following:
a. Vision and mission of the agency;
b. Government services offered;
i. Comprehensive and uniform checklist of requirements for each type of application or request;
ii. Step-by-step procedure to obtain a particular service;
iii. Person responsible for each step;
iii. Maximum time needed to conclude the process;
iv. Document/s to be presented by the applicant or requesting party, if necessary;
v. Amount of fees, if necessary; and
c. Procedure for filing complaints.
2) The Citizen's Charter is posted as an information billboard through interactive information kiosks, electronic billboards, posters, tarpaulins standees, or any other readable materials that could be easily understood by the public.
3) The Citizen's Charter is posted at the main entrance of the office or at the most conspicuous place of all the said service offices.
4) The Citizen's Charter is written either in English, Filipino, and/or in the local dialect and published as an information material.
5) The Citizen's Charter is uploaded on the agency's website through a tab or link specifically for the Citizen's Charter, located at the most visible space or area of the website, or as a link under the Transparency Seal.
6) There is an established Client Satisfaction Measurement per service in the respective offices.

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS WHEREOF, I have hereunto set my hand this of in Philippines.

Signature of ANNE LORELIE DL. LAURETA
General Manager
Licab Water District

SUBSCRIBED AND SWORN to before me this 4th day of December 2019 in Licab Nueva Ecija, Philippines, with affiant exhibiting to me his/her ID 13-002 issued on September 30, 2016 at Poblacion Sur Licab, Nueva Ecija.

Doc. No. 121
Page No. 107
Book No. 2221
Series of 2019

ANTONIO L. GALANG
NOTARY PUBLIC
Until December 31 2019
PTR No. CBN-1161386
January 3 2019/Cabanatuan City
IBP No. 053601
January 5 2019/Cabanatuan City
SC Roll No. 23335
TIN 193-34-364
Notarial Commission No. 10-18
MCLE No. VI-000-4827



Republic of the Philippines
Province of Nueva Ecija
Municipality of Licab
-oOo-

LICAB WATER DISTRICT
licabwd@yahoo.com (09258158583)
Website: licabwaterdistrict.gov.ph

December 05, 2019

DIR. ELEANOR M. PRADO
Director II
Civil Service Commission



Dear Ma'am,

Warm Greetings!

Respectfully submitting your good office our Citizen's Charter Ease of Doing Business 2019
(3rd Edition).

Truly yours,


ANNE LORELIE DL. LAURETA
General Manager