



Republic of the Philippines
Province of Nueva Ecija
Municipality of Licab
-oOo-

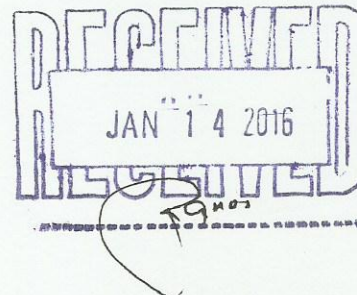
LICAB WATER DISTRICT

licabwd@yahoo.com (09258158582)

Website: licabwaterdistrict.gov.ph

14 January 2016

Ms. VENICE V. TEODORO
Acting Manager WDD- Area 2
Local Water Utilities Administration
MWSS-LWUA Complex
Katipunan Avenue, Balara
Quezon City 1105



Dear Ma'am,

Respectfully submitting your good office the following reports:

1. Licab Water District Approved Budget for 2016
2. Certification of 24 hours provision of water supply
3. November & December 2015 Bacteriological Test Result for drinking water
4. Daily Chlorine Residual Monitoring Report for December 2015
5. Water Safety Plan
6. Operations Manual
7. Form A, A1 and Form 1
8. Requested Bacteriological report for February & March 2015
9. Financial Statement (FS) and Monthly Data Sheet (MDS) for November and December 2015
10. Appointment as OIC

Thank you very much.

Respectfully yours,

Laureta
ANNE LORELIE DL. LAURETA
Officer – in – Charge (LWD)



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-oOo-


LICAB WATER DISTRICT

CERTIFICATION

This is to certify that as of December 31, 2015 **Licab Water District** is currently maintaining two (2) operational Pumping Stations, providing 24 hours of water supply to its concessionaires.

This certification is issued this 5th day of January 2016 at Licab Water District, Licab, Nueva Ecija

Certified by:


ANNE LORELIE DL. LAURETA
Officer – in – Charge



LICAB WATER DISTRICT

Don Dalmacio Ave.,
Poblacion Sur, Licab, Nueva Ecija
09258158581

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BUDGET FOR CY 2016

Presented herewith is the Operating Budget of Licab Water District for CY 2016.

The CY 2016 Budget amounting to FOURTEEN MILLION THREE HUNDRED NINETY ONE THOUSAND SIX HUNDRED TWENTY FIVE PESOS AND 15/100 (P **14,391,625.15**) broken down as follows:

A. MOOE	2,541,041.88
B. CAPEX	2,856,907.00
C. Personal Services	4,965,707.93
D. Reserved Fund	252,240.86
E. Loan Amortization	2,750,412.00
F. Payable suppliers & Other NGAs	340,000.00
G. Gender and Development Fund (GAD) (5% of total budget appropriation)	685,315.48

TOTAL PROPOSED BUDGET **P 14,391,625.15**

The basic assumptions in the formulation of the CY 2016 Budget are based on the following:

1. Service Connection growth: 150 per annum or 13 per month
2. Average consumption per connection is 15cum
3. 92% collection efficiency on revenues
4. Estimated collection of Previous year's arrears was 595,933.80 pesos.
5. Personal Services:
 - a. Permanent two contractual employees.
 - b. Appointment of General Manager
6. Continue payment of loan amortization (LWUA & NLIF) (P 229,201.00 x 12 mos = 2,750,412.00/yr.)
7. Reserved Fund: 3% of gross receipts
8. GAD Fund: 5% of total budget appropriation

The budget was designed to meet the demands of the CY 2016 operations and intends to achieve the following objectives:

- A. Payment of obligations to suppliers.
- B. Payment of obligations to other NGAs.
- C. Payment of MOOE, allocated for the daily operational needs of LWD composed of the following:

1. Other Operating Exp.	P	1,621,281.80
2. Generation,transmission & Dist. Exp.(Power,Fuel & Chemical)		919,760.08

Total **2,541,041.88**

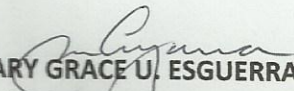
D. CAPEX representing P **2,856,907.00** intended for the procurement of various equipment and project implementation broken down as follows:

1. Service Connection Materials	P	903,890.00
2. Machineries and Equipment		640,500.00
3. IT Equipment and Software		124,425.00
4. Office Equipments		9,240.00
5. Firefighting Equipt.-(Fire Extinguisher)		2,520.00
6. Expansion Project(Villarosa)		221,882.00
7. Construction of perimeter fence(Sta.Maria)		110,000.00
8. Construction of stock room(extension)San Cristobal)		100,000.00
9. Purchase of Motor Vehicle with sidecar		115,500.00
10. Purchase lot for booster pump		525,000.00
11. Other Machineries & Equipments		103,950.00


Total CAPEX **2,856,907.00**

Management hereby recommends the CY 2016 Budget approval amounting to FOURTEEN MILLION THREE HUNDRED NINETY ONE THOUSAND SIX HUNDRED TWENTY FIVE PESOS & 15/100 (P 14,391,625.15) .

Prepared by:

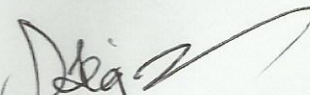

MARY GRACE U. ESGUERRA
 Senior Accounting Processor B

Recommending Approval:

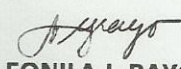

ANNE LORELIE DL. LAURETA
 General Manager-OIC

Approved by:

Board of Directors:


ATTY. DANTE P. ALEJANDRIA
 Chairperson


CYNTHIA G. ANGULO
 Vice Chairperson


LEONILA J. RAYO
 Secretary

Cash Flows from Operating Activities		Actual CY 2015 (Jan.- Sept.2015)	Budget CY 2016
Cash Inflows:			
	Collection of Water Sales		
	Water Sales	5,706,339.65	7,186,029.42
	PY-Arrears	446,950.35	595,933.80
	REBATES\	(36,537.76)	(48,717.01)
	Collection of Penalty	79,562.50	106,083.33
	Total collections on Water Sales	6,196,314.74	7,839,329.54
	Collection of Installation Fee	437,607.17	462,450.00
	Collection of Recon Fee	24,000.00	31,000.00
	Other Receipts	96,748.94	128,998.58
	Total Cash Inflows	6,754,670.85	8,461,778.12
Cash Outflows:			
	Payment of Operating Expenses:		
	Personal Services		
	Salaries and Wages – Regular	702,725.99	2,198,195.60
	Salaries and Wages – Casual		
	Salaries and Wages – Contractual	380,479.35	720,993.00
	Personal Economic Relief Allowance (PERA)/COLA	90,000.00	488,000.00
	Representation Allowance (RA)	45,000.00	60,000.00
	Transportation Allowance (TA)	45,000.00	60,000.00
	Clothing/Uniform Allowance	25,000.00	40,000.00
	Subsistence, Laundry and Quarters Allowances		
	Productivity Incentive Allowance	77,676.00	172,756.43
	Other Bonuses and Allowances(PBB)		350,000.00
	Honoraria	37,512.00	175,248.00
	Hazard Pay		
	Longevity Pay		
	Overtime and Night Pay		
	Cash Gift	12,500.00	40,000.00
	Year End Bonus(13th month pay)	38,838.00	172,756.43
	Life and Retirement Insurance Contributions	83,910.84	263,783.47
	PAG-IBIG Contributions	4,500.00	9,400.00
	PHILHEALTH Contributions	8,550.00	21,175.00
	ECC Contributions	4,500.00	9,400.00
	Terminal Leave Benefits		175,000.00
	Other Personnel Benefits(Medical)		9,000.00
	TOTAL PERSONAL SERVICES OTHER	1,556,192.18	4,965,707.93
	GENERATION, TRANSMISSION AND		
	Power /fuel for pumping		
	PS 1	488,947.80	648,526.91
	PS 2	69,120.12	96,768.17
	Fuel for Power production	22,373.00	18,900.00
			12,600.00
	Water Treatment Operations Expenses	30,640.00	24,840.00
	Chemicals	49,862.89	118,125.00
	TOTAL GENERATION, TRANSMISSION	660,943.81	919,760.08
	Other Operation and Maint. Expenses		

	Training Expenses	31,592.00	90,000.00
	Scholarship Expenses/Educational Assistance		-
	Office Supplies Expenses	36,842.25	112,926.45
	Accountable Forms Expenses	30,560.00	44,415.00
	Medical, Dental and Laboratory Supplies Expenses		
	Gasoline, Oil, Lubricants and Other Fuel Expenses	30,686.93	48,768.00
	Other Supplies Expenses	15,655.00	86,955.75
	Electricity Expenses	33,412.55	54,000.00
	Postage and Deliveries	1,815.00	1,900.00
	Telephone Expenses – Landline		-
	Telephone Expenses – Mobile	18,897.16	34,800.00
	Internet Expenses	8,991.00	11,988.00
	Cable, Satellite, Telegraph and Radio Expenses		-
	Membership Dues and Contribution to Organization	10,163.50	23,600.00
	PAWD		
	NEWADA		
	Annual		
	CLAWD		
	POAWD		
	Monthly		
	Awards and Indemnities		-
	Advertising Expenses	6,280.00	90,600.00
	Printing, Binding and Reproduction Expenses	4,737.00	7,236.00
	Rent Expenses-Office space	25,000.00	32,400.00
	Rent Expenses-land	36,000.00	48,000.00
	Representation Expenses	31,374.02	60,000.00
	Transportation and Delivery Expenses		400.00
	Legal Services	2,270.00	19,800.00
	Auditing Services	91,640.15	150,000.00
	Consultancy Services		-
	General Services	16,470.00	24,000.00
	Janitorial Services		-
	Security Services		240,000.00
	Other Professional Services		-
	Miscellaneous Expenses(GAD)	129,804.88	685,315.48
	Taxes, Duties and Licenses	126,347.91	171,863.60
	-Franchise tax		
	-BIR Reg. Fee		
	-LTO Reg. Fee		
	-Land Tax		
	Fidelity Bond Premiums		4,725.00
	Insurance Expenses	17,710.78	19,000.00
	Bad Debts Expenses		-
	TOTAL OTHER OPERATION AND MAINT.	842,400.67	2,185,997.28
	Repairs & Maintenance		-
	R and M - Land Improvements		-
	R and M - Irrigation and Water Systems and Structures	22,803.79	36,000.00
	Repairs and Maintenance - Other Infrastructure	4,130.00	-
	R and M - Office Equipment		3,000.00
	R and M - Furniture and Fixtures	500.00	3,600.00
	R and M - IT Equipment and Software		12,000.00
	R and M - Machinery	3,385.00	36,000.00

		Repairs and Maintenance - Other Machinery and	1,740.00	6,000.00
		R and M- Motor Vehicles	4,654.62	24,000.00
		TOTAL REPAIR AND MAINTENANCE EXPENSES	37,213.41	120,600.00
		Capital Expenditure		
		Expansion project(Brgy. Aquino)		
		Expansion project(Brgy. Villarosa-San Cristobal)		221,882.00
		Construction of perimeter fence at Sta.Maria pumping station		110,000.00
		Construction of stock room		100,000.00
		Expansion project(Suba,Brgy. San Juan)	285,421.00	
		Extinguisher)		2,520.00
		Purchase of Office Equipments		9,240.00
		Purchase of Machineries and Equipments		640,500.00
		Purchase of Other Machineries & Equipments		103,950.00
		Purchase of IT Equipment and Software		124,425.00
		Purchase of Motor Vehicle w/sidecar		115,500.00
		Purchase of lot for booster pump/production,well		525,000.00
		Purchase of Service Connection Materials		903,890.00
		Payment of obligations to suppliers		200,000.00
		Payment of obligation to COA		140,000.00
		Payment of loan (LWUA)		2,335,212.00
		Payment of loan (NLIF)		415,200.00
		Reserved Fund		252,240.86
		TOTAL CAPITAL EXPENDITURE	285,421.00	6,199,559.86
		TOTAL CASH INFLOWS	6,763,386.64	8,461,778.12
		TOTAL CASH OUTFLOWS	5,842,994.28	14,391,625.15
		NET CASH INFLOWS	920,392.36	(5,929,847.04)
		Cash Provided by Operating, Investing and Finar	920,392.36	(5,929,847.04)
		Add: Cash and Cash Equivalents beginning 9/30/2015	5,207,203.82	6,127,596.18
		Cash and Cash Equivalents, Ending	6,127,596.18	197,749.14